

MIRZA SIRAJ BAIG

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Dubai



Education

2018 Jawaharlal Nehru technological university
Civil engineer

Projects

Site engineer

G+2 villa at 400 sq.yds in Hyderabad
G+5 residential at 500 sq.yards at shamshabad
Farmhouse at 1200 sq yards at moinabad
Renovate g+3 building at Hyderabad

Skills

Management skills, problem solving skills , negotiation skills, billing of quantities, estimation, CAD

Experience

01/06/2020 - Adil associate
01/06/2022 Site engineer

Organizing materials and ensuring sites are safe and clean.

Preparing cost estimates and ensuring appropriate materials and tools are available.

Providing technical advice and suggestions for improvement on particular projects.

Diagnosing and troubleshooting equipment as required.

Negotiating with suppliers and vendors to ensure the best contracts.

Authorizing technical drawings and engineering plans.

Drawing up work schedules and communicating any adjustments to crew members and clients.

Gathering data, compiling reports and delivering presentations to relevant stakeholders.

Delegating tasks and scheduling meetings and training sessions where required.

Completing quality assurance and providing feedback to the team.

Regularly liaise with subcontractors, architects, engineers, surveyors, planners, supervisors & anyone else involved in the project.

Frequently meet with the client to update them on the progress of the project.

Monitor and interpret technical designs and drawings, ensuring they are applied correctly.

Negotiate, agree and oversee (with quantity surveyors) the choice and price of materials to be utilised on the project.

Set out, level and survey the site.

Manage the site on a day-to-day basis.

Provide cost-effective proposals, solutions and alternatives for the project.

Make sure projects meet agreed specifications, budgets and deadlines.

Provide technical advice and solve any on-site problems that occur.

Prepare and create site reports, as well as complete any necessary paperwork.

Ensure that health and safety policies are obeyed.

