



Yusuf
Purchase & Logistics Executive
UAE Experience

Objective:

- To work to the best of my ability at a challenging position in the organization and to utilize my experience and professional skills in the advancement and development of the organization.
- To succeed and venture into the wide horizon of teaching Industry and to perform to my fullest potential and capability, contributing to the growth of the organization and eventually be an asset to the organization.

Personal Strengths:

- Excellent Communication skills.
- Strong organizational skill with ability to work in high stress under deadline.
- Execute all entrusted tasks with precision and honesty and ever willing to shoulder any responsibility.
- Compatible to work in a team environment with the ability to handle tasks independently.
- Positive Attitude.
- Microsoft: Excel, Powerpoint, Word, Powerpoint Presentations.

Work Experience:

Al Shaya Group, Debenhams

Since April 2022 to Till Date.

Responsibilities:

Receive merchandize and count it physically and electronically in order to ensure accuracy of information.

Inspect the quality of the products and report the discrepancies to store manager / assistant store manager about damaged products.

Classify and stock the products in the stock room as per the store procedures to ensure quick availability of the product.

Tag the newly arrived stock and / or return the products as per the instruction of senior.

Assist the sales staff in replenishing stocks on the shelves in order to ensure availability of products at all times.

Ensure awareness and vigilance at all times of security in the store without any negligence. Ensure the highest standards of housekeeping standards.

Flexible to work for extended hours during the Sale / Festival period.

Record the inventory inward / outward and maintain the report of the same. Check for missing price tags and report the same.

Assist during Stock Take processes.

Discovered and interacted with potential customers in order to identify their needs and goals, provided products recommendations and explained the products' features.

Sold women's and men's clothes, met and exceeded all sales quotas, and stayed up-to-date with current fashion trends.

Stock, replenish and organize inventory with accuracy and efficiency, completing tasks 10% faster than avg associates.

Maintaining accurate and attractive merchandiser display, ensuring strategic placement of product in order to maximize purchase.

Handled all customer requests, ensuring the all-time great customer experience; pro-actively participated in weekly team meetings with sales and store managers.

Built and strengthened relationships with customers, operated a cash register, and processed payments.

Optimum Freight Solutions Pvt Ltd

Since October 2020 to December 2021.

Responsibilities:

Responsible for preparing PDA's as per Client request for MTV (Miscellaneous Tramp vessels) Handling General Cargo / Break Bulk vessels for Liner.

Handling Hold cleaning / inspections vessel as per principals requirement.

Preparing Monthly reports as per management requirements.

Providing training for the Juniors & new employees.

Excellent organizational and Interpersonal Communication

Skills Energetic and Enthusiastic

Good team worker and very co operative

Ability to produce quality result in time

QUALIFICATION:

Academic:

Post Graduate Diploma in Supply Chain Management from Wellingkar Institute of Management & Research, Mumbai in 2022.

B.Com (Bachelor of Commerce) from D.B.J College, Chiplun, Mumbai University in 2020 with First Class.

H.S.C from D.B.J College, Chiplun, Kolhapur Board in 2016 with Second Class.

S.S.C from Christ Jyoti Convent High School, Chiplun, Kolhapur Board in 2014 with First Class.

PERSONAL PROFILE:

Nationality	: Indian
Date of Birth	: 5 th August 1998
Visa Status	: Employment Visa.
Marital Status	: Single
Nationality	: Indian
Languages	: English, Hindi, Marathi
Reference	: Anup Bhatia, HR Consultant, Arabian Job Seeker Mobile +971504753686 feedback@arabianjobseeker.com