

IZHAN

FINANCIAL ACCOUNTING & TAXATION

Bachelor of Commerce Degree with 3+ years Work Experience



CAREER OBJECTIVE :-

Detail-orientated and resourceful in the completion of projects. Experienced working in fast-paced environments, demanding strong technical, organizational, and interpersonal skills as an accounting position.

EDUCATION :-

2016 - 2019

B.Com: MUMBAI UNIVERSITY Passed with **62.15%**.

2014 - 2016

HSC: BOARD OF MUMBAI Passed with **60%**.

2008 - 2014

SSC: BOARD OF MUMBAI Passed with **69.40%**.

SKILKLS :-

- TALLY ERP 9
- ADVANCE EXCEL
- MS – OFFICE
- QUICK – BOOKS
- TABLEAU
- POWER BI

WORK HISTORY :-

Worked at **ROLEX TIN & METAL WORKS (MUMBAI)** as a **Accountant** From 1st February 2023 to 31th October 2023

- Maintained and processed invoices, deposits and money logs.
- Completed daily cash functions like account tracking, wages allocations, and all types of cash and banking reconciliations with accuracy.
- Completed daily accounting tasks including tracking funds, preparing deposits and reconciling accounts.
- Generated and submitted invoices based upon established accounts receivable schedules and terms.
- Processed GST and calculated deductions by accurately at timely.

Worked at **LOKHANDE TRADER** as an **Accountant** From 1st August 2020 to 30th September 2022.

- Day to Day maintain books of accounts in Excel.
- Maintain attendance sheet in Excel.
- Bank Reconciliation and Bank related all entries.
- Payment and Receipt entries in Tally.
- Purchased and Sales entries in Tally.
- Processed GST and calculated deductions by accurately at timely.
- Check mail and give feedback to customers enquiry.
- Internet Suffering.

Worked at **M H FOODS PVT LTD (MUMBAI)** as a **Accountant** From 1st September 2019 to 15th July 2020.

- Having a knowledge in tally to create a invoicing, challan, purchase, sales, account receivable, account payable.
- Bank Entries and Bank Reconciliation.
- Booking fixed Assets & Expense bills in Tally.

ADDITIONAL INFORMATION :-

Nationality	:	Indian
Date of Birth	:	29 th July 1999
Marital Status	:	Single
Visa Status	:	Visit Visa
Contact Details	:	+971505657275 / izhan-406109@2freemail.com

LANGUAGES :-

ENGLISH, HINDI, MARATHI & URDU

29/09/2031

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MAXIMUM STAY 60 DAYS



الهيئة الاتحادية للهوية والجنسية والجمارك وأمن المنافذ
FEDERAL AUTHORITY FOR IDENTITY, CITIZENSHIP, CUSTOMS & PORT SECURITY
الإدارة العامة للإقامة وشؤون الأجانب - دبي
GENERAL DIRECTORATE OF RESIDENCY AND FOREIGNERS AFFAIRS - DUBAI



United Arab Emirates

إذن دخول إلكتروني - eVisa



سياحة - سفر - 60 يوم
Tourism - Single - 60 Days

ENTRY PERMIT NO:

210/2024/11400265300

إذن دخول رقم:

Date & Place Of Issue: 07-02-2024 Dubai

2024-02-07 دبي

تاريخ ومحل الإصدار:

Valid Until: 06-04-2024

2024-04-06

تاريخ صلاحية الدخول:

U.I.D. No:

238874231

الرقم الموحد:

Allowed to enter U.A.E to:

أجيز بدخول دولة الإمارات العربية المتحدة الى:

Full Name: Mr. IZHAN MOHIDDIN KHAN ADHIKARI
MOHIDDIN KHAN ABDUL HAMID ADHIKARI

عبد الحميد ايزهان ادھيكاري محي الدين خان ادھيكاري محي الدين خان

الاسم الكامل:

Nationality: INDIA

الجنسية: الهند

Place of Birth: VEER RAIGAD MAHARASHTRA

مكان الميلاد: فير ريجد ماهاراشترا

Date of Birth: 29/07/1999

1999/07/29

تاريخ الميلاد:

Passport No: Normal / V2981157

V2981157 / عادي

رقم الجواز:

Profession: SALES REPRESENTATIVE

مندوب مبيعات

المهنة:

Note: The United Arab Emirates welcomes you and wishes you a happy stay. Please be sure to change your status or leave before the visa expires, so we can welcome you again

نرحب بك دولة الإمارات العربية المتحدة و نتمني لك إقامة سعيدة و يرجى التأكد من تعديل الوضع أو المغادرة قبل انتهاء فترة صلاحية التأشيرة لتتمكن من الترحيب بك مرة أخرى

دبي 2040
DUBAI



Director General of Residency & Foreigners Affairs

استوفيت الرسوم

الإدارة العامة للإقامة وشؤون الأجانب

لتواصل مع الإدارة يرجى الاتصال بخدمة أمر
هاتف: 8005111 / 04-3139999
For any inquiry please call AMER SERVICE
tel: 04-3139999 / 8005111



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