# Curriculum Vitae

Suresh

Suresh.49533@2freemail.com

 MIE, FCMA

## SUMMARY

## Self-motivated and goal oriented Accounting Professional seeking challenging opportunity.

## Over 18 years of Proven work experience, domain knowledge in Corporate accounting and Cost control preceded by 13 years of Mechanical engineering, experience, supported by ICAI & AMIE (Mechanical Engg.) qualifications.

* Ability to handle entire gamut of Management accounting, Budgets and Project management, Cost estimations, Scheduling, MIS and Costing for the management.
* Ability to design and implement financial/Cost control policies, procedures and instituting internal checks and controls, negotiate with Subcontractors etc.
* Experience of dealing with cross functional teams.
* Excellent communicator, with emphasis on building strong client relationships.
* Equally effective, as an individual & as a team player.
* **Technocrat** – high degree of commercial sense.
* Able to learn/adapt new emerging technologies into work area.
* Experience in Public Sector Undertaking Company and Corporate Companies – Public Limited and Overseas (Gulf – Kuwait)
* Well versed in **Accounting and Mechanical Engineering** fields.

## Professional memberships

* **Fellow Member** of Institute of Cost Accountants of India,(Formerly ICWAI) Kolkata.
* **Member** of Institution of Engineers (India), Kolkata.

## Education

* 1996 – Passed out Cost Accountant FINAL examination
*Conferred by Institute of Cost Accountants of India (Formerly ICWAI), Kolkata, India.*
* 1989 – Passed Degree in Mechanical engineering (First Class)
*Conferred by Institution of Engineers (India), Kolkata, India.*
* 1983- Passed Diploma in Mechanical engineering **(STATE FIRST RANK)***Conferred by State Board of Technical Education & Training (AP), India.*

## Special achievements

* **Gold medal** was awarded by the Governor of Andhra Pradesh for securing **State I Rank** in Diploma in Mechanical Engineering for the year 1983.
* Received **Certificate of Merit** from Institute of Cost Accountants of India (formerly ICWAI) for passing both groups of FINAL examinations in one attempt for the year 1996.
* Received **National Merit Scholarship** from 1980 to 1983.

## Computing skills

* In 1999, passed "Diploma in Office Automation" from CDAC, Govt. of India accredited institute.
* 18+ years of hands-on experience in using Personal Computers under Windows and DOS environment.
* Familiar with packages like MS office – Excel, Word, Power point, ERP Packages, SAP, Tally etc.

## Training

* Participated in various Training programs/Seminars conducted by CII, ICFAI, ICWAI, NITIE, NIT etc

**Professional experience**

**Organisation:** **Al Mulla Engineering, Bader Al Mulla & Brothers Co, Kuwait**

Title:  **Senior Manager Finance**

Duration: 1-Nov-2015 to 24-Dec-2017

Al Mulla Engineering is a part of Al Mulla Group which one of the biggest conglomerate in Kuwait having 11 Companies and branches in UAE , Oman and Bahrain. Al Mulla Engineering is engaged in Infrastructure development (EPC Contracts, Buildings, malls, Maintenance works including Oil and Gas works, Fire protection works, HVAC works etc) (Turnover Rs 1,300 Crores and 9,400 employees).

Working under SAP environment and reporting to Group Manager (Finance), responsible for :

* Receivables management
* Labour cost management and controlling
* Management of Cash and Bank
* Management of Bank Guarantees – Inward and outward
* Complying various processes of monthend closing of accounts
* Preparation of monthly MIS and Financial statements to the management
* Control of Capital assets procurement
* Meeting Audit requirements – Internal and Statutory
* Miscellaneous activities like co-ordination with other depts, Head office, Scrap disposal, Liaison with Auditors, Recruitment, Team development etc

**Organisation:** **ECI Engineering & Construction Company Limited, Hyderabad**

Title:  **General Manager ( Accounts & Commercial)**

Duration: 5-Jan 2015 to 8-Oct-2015

ECI is one of the leading Infrastructure development company having various divisions Civil, Transportation (road), Power transmission, Railway Overhead electrifications (Turnover Rs 542 Crores) besides Tower Manufacturing unit and Hydro power generation.

Working under professional environment and reporting to Director ( Finance), responsible for :

* Managing total Finance & Accounts team of all divisions for smooth & timely execution of various Accounting & Stores processes
* Fund allocation and monitoring of all sites on daily basis
* Finalisation and review of Monthly Accounts
* Preparation of monthly MIS and Financial statements to the management
* Preparation of Cash flow reports and Cost reports
* Meeting Quarterly and Annual Audit requirements
* Preparation of Budgets and various budgetary control reports
* Compliance of Direct, Indirect tax and VAT requirements
* Miscellaneous activities like Liaison with Auditors, Training, Recruitment, Bank Reconciliations, Team development etc

**Organisation:** **Vasavi College of Engineering, Hyderabad**

Title:  **Chief Finance Officer**

Duration: 19 -Aug-2013 to 31-12-2014

Vasavi College of Engineering was established in 1982 and is the flagship institute of Vasavi Academy of Education. It is conducting BE, ME, MCA, MBA courses. The strength of the students is around 3,000. The institute has received accreditation from National Board of Accreditation. It is one of the few selected colleges which receives funds from Ministry of HRD under Technical Education Quality Improvement Programme (TEQIP).

Working under professional environment and reporting to Principal, responsible for :

* Managing total Finance & Accounts team of for smooth & timely execution of various Accounting processes
* Receipt of various fees like Tuition fee, Examination fee, Bus fee etc
* Making various payments like salaries, Maintenance, Capital items, PF, ESI, Property tax etc
* Preparation of monthly MIS and Financial statements to the management
* Meeting Quarterly and Annual Audit requirements – Internal and Statutory
* Followup with concerned Government authorities to realise the Funds receivable like Fee reimbursement etc
* Miscellaneous activities like preparation of Cash flow reports, Liaison with Auditors, Vasavi Academy of Education, Complying Direct & Indirect tax requirements, meeting with PF, ESI authorities to close Notices etc

**Organisation:** **ECI Engineering & Construction Company Limited, Hyderabad**

Title:  **General Manager (Finance & Accounts)**

Duration: 14 -Mar-2012 to 17-Aug-2013

ECI is one of the leading Infrastructure development company having various divisions Civil, Transportation (road), Power transmission, Railway Overhead electrifications) besides Tower Manufacturing unit and Hydro power generation.

Working under professional environment and reporting to Director ( Finance), responsible for :

* Managing total Finance & Accounts team of all divisions (including Secretarial functions) for smooth & timely execution of various Accounting & Stores processes
* Fund allocation and monitoring of all sites on daily basis
* Finalisation and review of Monthly Accounts
* Preparation of monthly MIS and Financial statements to the management
* Preparation of Cash flow reports and Cost reports
* Meeting Quarterly and Annual Audit requirements
* Monitoring the Actual performance, profitability and variance analysis
* Preparation of Budgets and various budgetary control reports
* Compliance of Direct and Indirect tax requirements
* Miscellaneous activities like Liaison with Auditors, Training, Recruitment, Bank Reconciliations, Team development etc

**Organisation:** **Madhucon Projects Limited, Hyderabad**

Title:  **Assistant General Manager (Finance & Accounts)**

Duration: 02-Sep-2011 to 10-Mar-2012

Madhucon Projects Limited is one of the leading Infrastructure development company executing various Road, Irrigation, Power, Mining projects (Turnover Rs 1,800 Crores).

Working under ERP environment and reporting to Chief Finance Officer (CFO), responsible for:

* Managing team (64 members) of all Road division sites (12 Projects) Accounts & Stores staff for smooth & timely execution of various Accounting & Stores processes
* Fund allocation and monitoring of all sites on daily basis
* Finalisation and review of Monthly Accounts
* Preparation of monthly MIS and Financial statements to the management
* Preparation of Cash flow reports and Cost reports
* Monitoring the Actual performance, profitability and variance analysis
* Compliance of Direct and Indirect tax requirements
* Handling financial concurrence of various contractual & procurement proposals

**Organisation:** **IVRCL Infrastructures & Projects Limited, Hyderabad**

Title:  **Senior Manager (Accounts)**

Duration: 01-Aug-2009 to 31-08-2011

IVRCL is one of the leading Infrastructure development, Construction and project management company having more than 400 projects (Turnover Rs 6,000 Crores)in Irrigation, Water/Irrigation (Canals, Pipelines, Dams), Buildings & Industrial Structures, Power, Transportation divisions spread all over India.

Working under ERP environment and reporting to Vice President (Finance), responsible for:

* Monthly closing of all Irrigation division sites Accounts & Stores
* Finalisation and review of Monthly Accounts
* Corporate consolidation of Accounts
* Preparation of Cash flow reports and Cost reports
* Meeting Quarterly and Annual Audit requirements
* Monitoring the Actual performance, profitability and variance analysis
* Preparation of Budgets and various budgetary control reports
* Compliance of Direct and Indirect tax requirements
* Co-ordinating physical verification of Inventory, Fixed assets
* Miscellaneous activities like Liaison with Auditors, Training, Recruitment, Site visits, Team development etc

**Organisation:** **IL&FS Engineering and Construction Company Ltd, Hyderabad**

Title:  **Senior Manager (Finance & Accounts)**

Duration: 08-May-2008 to 31-Jul-2009

It is one of the leading Infrastructure & Construction company having more than 2 decades of experience in Water sector (Dams, Canals etc), Buildings, Energy and Transportation sectors.

Working under ERP environment, responsible for:

* Co-ordinating with Site Accountants for monthly closing of Accounts
* Review of Monthly Accounts
* Preparation of monthly MIS and Financial statements to the management
* Monitoring the Actual performance, profitability and variance analysis
* Preparation of Budgets and various budgetary control reports
* Compliance of Direct and Indirect tax requirements
* Finalisation of Inventory, Reconciliation of Creditors & Debtors ledgers

**Organisation:** **Equate Petrochemical Co (KSC), Fluor, Kuwait**

Title:  **Team Member – Project Accounts**

Duration: 10-Jun-2006 to 10-Apr-2008

EQUATE Petrochemical Co (KSC) appointed FLUOR Multi National Co as EPC Contractor for 3 Billion US$ Olefins II expansion project.

Working under MNC environment, responsible for:

* Preparation of Books of Accounts and Project Cost reports
* Monitoring, evaluating and updating project performance data, including budgeted/forecasted amounts
* Monitor the Project progress with respect to cost, schedule and time
* Management of Accounts Payables
* Monitoring the Contractor’s performance, profitability
* Verification of Change orders, Scope modifications, budget updation etc
* Maintaining liaison with clients’ staff
* Miscellaneous activities like preparation of Monthly Budgets etc

**Organisation:** **Heavy Engineering Industries Co (KSC), Kuwait**

Title: **Senior Accountant**

Duration: 25-Sep-2004 to 25-May-2006

HEISCO an ISO 9001 certified company, have various divisions like Engineering, Construction, Quality certification etc.

Reporting to Chief Finance Manager responsible for (ERP Environment):

* Processing of all accounting documents & Transactions, Cost Allocation of the Division
* Preparation of Budgets, Processing, and follow up on Actual results and Variances
* Project-wise Profitability and Variance analysis
* Valuation of Monthly Work in Progress, Provisions calculations and monitoring
* Authentication of Bills Payables , Purchase proposals, Sub-contract agreements
* Miscellaneous activities like streamlining the procedures, Fixed asset management etc

**Organisation: My Home Cement Industries Limited, Hyderabad**

Title: **Manager – Accounts & Costing**

Duration: 15-Feb-2002 to 16-Sep-2004

My Home Group, an ISO 9001 company, is a diversified group having various strategic divisions like Cement (MAHA), Construction, Power, Logistics etc.

As a Manager - Accounts & Costing reporting to Director - Finance & Commercial, responsible for (ERP Environment):

* Preparation of Monthly & Annual accounts (including Material Accounting, Stores accounting)
* Designing and implementing system of MIS reports, Cost reports
* Implementation of integrated cost accounting system
* Compliance of Statutory requirements viz Cost records, Cost audit
* Implementation of ERP as a Team member along with Tata Consultancy Services
* Miscellaneous activities like Cost reduction, streamlining the systems and procedures, Depreciation accounting, etc.

**Organisation:** **Priyadarshini Cement Limited, Hyderabad**

Title: **Manager – Costing**

Duration: 06-APR-1999 to 11-Feb-2002

PCL, an ISO 9001 certified company, is a conglomerate with portfolios, such as Cement (PRIYA Cement), Ready mix concrete manufacturing & Logistics.

As a Manager - Costing reporting to Vice President - Finance responsible for (ERP environment):

* Statutory Cost Audit – 2 Cement plants
* Preparation of periodic performance/ Cost reports
* Implementation and monitoring of comprehensive costing system to collect all costs
* Resolving all issues relating to allocation, apportionment and absorption of all overheads
* Preparation of Control budget/Annual budget/Quarterly budgets
* Pricing and profitability analysis
* Various reports for Board meeting, Annual General Meeting, etc

**Organisation: Zuari Cement Ltd, (KK Birla Group) AP**

Title: **Senior Finance Officer**

Duration: 24-Dec-1997 to 04-April 1999

Zuari Cement is one of the major cement plant in South India.

 As a Senior Finance Officer, reporting to Senior Manager - Finance, responsible for:

* Accounting of Fixed assets and maintenance of a Assets register
* Depreciation accounting & Insurance activities
* Accounting of capital sanctions
* Accounting of Bills payable & Valuation of Inward goods
* Physical verification of Assets

**Organization**: **Bharat Electronics Ltd, Machilipatnam (AP)**

Title: **Senior Engineer**

Duration: 15-Apr-1985to 10-Dec-1997

Bharat Electronics Ltd is a “NAVARATNA” Public Sector Undertaking under Ministry of Defence – Manufacturers of Opto and Opto-electronic instruments (Machilipatnam unit), Radars (Ghaziabad unit) and various communication equipments (Bangalore unit) etc. All units are ISO 9001 certified.

As a **Senior Engineer (Management Services & Industrial Engineering Dept)**, responsible for various Industrial Engineering and MIS activities like:

* Preparation of of Cost estimations for tendering purpose
* Labour and Machine utilisation and MIS reports
* Standard hours allocation & Calculation of work-in-progress
* Miscellaneous activities like evaluation of QCC case studies, suggestions, Incentive schemes, Quality audits, etc.

Since 04-Feb-1991 to 30-June-1995, as a **Deputy Engineer (IED)**, responsible for various Industrial Engineering activities, independently, at unit level.

Since 15-Apr-1986 to 04-Nov-1990, as a **Technical Assistant**, responsible for various Industrial Engineering activities.

Since 15-Apr-1985 to 14-Apr-1986, as a **Technical Assistant** **Trainee**, undergone training in the various production areas.

**Organisation: Bharat Electronics Ltd, Ghaziabad (UP)**

Title: **Technician Apprentice**

Duration: 15-Oct-1984 to 08-Apr-1985

Since 15-Oct-1984 to 08-Apr-1985, as a Technician Apprentice, undergone classroom and practical training in various production areas of the unit like Machine Shop, Press shop, Welding, CNC Machining facilities, PCB Fabrication, Mechanical Assembly, Precision fitting, Final assembly, testing etc .

**Personal details**

Date of Birth: 01-July-1964