**First Name of Application CV No:** **370470**

Whatsapp Mobile: +971504753686



**CAREER OBJECTIVE:**

To obtain a management position with a dynamic corporation where, I can use my energy and skills to develop myself and to motivate, lead and encourage employee productivity.

**PROFILE**

**MBA** in (**International Shipping Logistics & Marketing)** graduate, with nearly 2 years of experience in **STAR TRADERS** as **Assistant Purchasing Manager cum Route Planner.** Budget planning, warehouse, stock reporting, documentation, and knowledge about the import export documentation, and shipping procedures.

**PROFESSIONAL QUALIFICATION:**

* + **MASTER OF BUSINESS ADMINISTRATION (MBA) in International Shipping Logistics and Marketing (**GURUVAYURAPPAN INSTITUTE OF MANAGEMENT, COIMBATORE 2013-2015 affiliated to BHARATHIAR UNIVERSITY)
  + **BACHELOR OF COMMERCE (B.com) in finance (**S A F I INSTITUTE OF ADVANCED STUDIES. VAHAYOOR MALAPPURAM 2009-2012 affiliated to UNIVERSITY OF CALICUT)

**WORK EXPERIENCE**

Nearly 2 years of work experience in STAR TRADERS as Assistant Purchase Manager cum Route planner.

**ROLE & RESPONSIBILITY**

* + Checking the availability of the goods in the warehouse.
  + Maintaining the stock reports.
  + Maintain records of goods ordered and received.
  + To ensure the availability of proper quantity and quality of materials for the smooth functioning of the business
  + To purchase materials at reasonably low cost, without compromising on the quality of the goods.
  + Finding out of the substitute products
  + Identify and develop new vendors and maintain good relationship with them.
  + Control purchasing department budgets.
  + Analyze market and delivery system in order to assess present and future material availability.
  + Preparation of efficient route plans for the delivery of the product to the customers.

1

**SUMMER INTERNSHIP PROJECT**

* Project Title **:** A study on operational activities and to solve the customer

related issues of KERALA ROADWAYS PVT LTD , corporate office, Kerala

* Mini project : An organizational review of PROMPT GROUP & financial

analysis of PROMPT SYSTEMS, Kerala.

# SOFTWARE SKILL

* **MS Word**
* **MS Excel**
* **MS Power Point**
* **TEC SAVV**

**LANGUAGES KNOWN**

* ENGLISH / MALAYALAM : Read, Write, Speak
* ARABIC / HINDI : Read, Write
* TAMIL : Speak

# ACHIEVEMENTS

* President of STUDENT MANAGEMENT ASSOCIATION (VISION) of college during 2014-15 **(**GURUVAYURAPPAN INSTITUTE OF MANAGEMENT, COIMBATORE 2013-2015 affiliated to BHARATHIAR UNIVERSITY)
* Student representative of B.com department during graduation **(**S A F I INSTITUTE OF ADVANCD STUDIES. VAHAYOOR MALAPPURAM 2009-2012 affiliated to UNIVERSITY OF CALICUT)
* Social activity : Volunteer in National Service Scheme during graduation 2009-2011

# PERSONAL STRENGTHS

* Good communication skills
* Presentation skills
* Maintaining Good relationship
* Leadership skills
* Ability to work in a team

**PERSONAL DETAILS:**

Date of Birth **:** 27 June 1989

Gender **:** Male

Marital status **:** Single

Nationality **:** Indian

Religion **:** Islam

2