

**ANWAR.**

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A keen HSE professional with NEBOSH (U.K) International General Certificate & PG Diploma in Fire & Safety Engineering . The experience profile ranges from: Ensuring internationally accepted Best HSE practices across Process Plants, Construction Industry, petro chemical industry etc.

Ability to interact with multi-cultural clients and to win positives for the organization I serve. Keen to learn from the mistakes and eager to enhance company's HSE profile by adding value in advising the top management fearlessly regarding the good and bad practices in the field of HSE and address the behavior based issues in a matured & humanistic approach.

Adept at construction site inspections & audits to highlight the positives and the improvement points. Enhancing company's HSE performance by ensuring appropriate training to targeted audiences in a systematic and planned training matrix. To take the HSE field of activity as a movement to further the interests of the businesses of the organization. Identifying the gaps for incident occurrences and resolving them by taking appropriate people into the discussions by ensuring suitable human-dynamics are in place.

Keen to share my work experience with a reputed best practices company and enhance my knowledge base and participate in the organization's HSE movement to raise HSE performance to next higher level.

**Career Objective**

Looking an organization that lends me a supportive and operative learning environment with able chances to contribute and diversify my knowledge and skill, challenges me intellectually and offers me a good potential for future growth in the field of “**occupational safety and health**”

**Professional Experience (Total 4 years experience)**

**M/S Cyrus Group of International, Ajman Free Zone, Ajman**

Organizational profile: (petro chemical manufacturer’s suppliers and contractors)

Period : July 2008 to till continue

Designation : **HSE Officer cum Advisor.**

**Job Responsibilities**:

* Oversee and monitor the Company's latest QHSE ISO compliance
* Introduces and monitors enforcement of the safety program for all employees in house and on site.
* Conducts work site audits to identify existing safety hazard and conditions where changes might occur and create hazards.

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* Work with Vice President of Technology on safety initiatives within the Corporate Headquarters and Regional Fields of Operations
* Chairs the employee safety committee, maintains minutes of each meeting, and encourages safety awareness
* Investigates accidents, injuries, and personal liability claims, as well as preparing documentation and other evidence for use in hearings, lawsuits, and insurance investigations. Ensure the employee is accompanied to the medical clinic, and corresponds the result to HR.
* Prepare departmental safety manuals and ensure that the manual is available to all affected personnel and procedures contained therein are followed at all time.
* Review specification and technical data of equipment and machines and ask for modifications or alterations based on review results from respective departments.
* To promote safe working practices and safety consciousness among safety team members, project personnel and sub contractors including delivering training courses as required.
* Maintains accident/incident files.
* Conducts and coordinates all aspects of safety training, such as, vehicle safety, ISO requirements and personal safety equipment, safe use of tools/equipment, hazardous materials communication, fire extinguisher, first aid, and other safety training as required. Required to maintain safety-training files.
* Promotes and administers safety incentive program including training.
* Maintains ISO logs for the system.
* Travel to different facilities of the company to ensure all the health and safety rules and regulations are consistent and up to par.
* To implement accident prevention programs to ensure LTI’s are minimized and contributed to the preparation of the H& S plan.
* Develops and maintains the system’s emergency preparedness plan.
* To conduct site safety inspection & audits, Job hazard analysis, Job safety analysis & risk analysis on regular basis.
* Maintains current information on local and federal safety and health regulations.
* Arranges safety and health inspections and ensures that necessary corrective action is completed.
* Manage and monitor the Company's Workers' Compensation experience and claims and implement solutions to help reduce work related accidents
* Responsible for forecasting and maintain safety gears such as hats, boots and overalls.
* Performs other duties as assigned by CEO, Executive Vice President and VP of Operation.

**M/s. Darwish Engineering Emirates, Sharjah, U.A.E.**

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| Organization Profile | : | **(General Contractors)** |
| Period | : | Mar. 2006 to June 2008 |
| Designation | : | ***Safety Officer*** |
| Project | : | 1.*G+14 Storey Offices Building at Ajman Free Zone.* |
|  |  | *2. Upgrading of Sheikh Khalifa Road Ajman.* |
|  |  | *3. G+M+43 Dubai Tower & G+10+H.C Parking Building for the* |
|  |  | *same.* |
| Consultant | : | 1:- **CANSULT Engineers & Projects Managers** |
|  |  | 2:- **ITALCONSULT** |
|  |  | 3:- **Gulf Engineering & Gambert Engineering** |

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**Job Responsibilities**:

* Ensure zero incident safety culture in the organization
* Lead all workers in the belief that all accidents are preventable and zero incident goals is attainable
* Enforce all safety and health rules & regulations with in the scope of the health and safety policy
* Evaluate field activities to detect unsafe act & conditions
* Develop solutions that address the root cause of the unsafe act or condition
* Educate employees regarding the zero incident safety culture, applicable work practices, procedures, rules &regulations
* Educate employees on applicable emergency contingency plan
* To conduct safety training to employees according to OSHA standards
* Inform the management about the requirements according to local rules & regulations
* Prepare various documents for effective movement of safety system
* Identification and rectification of hazardous situations
* Job safety analysis
* Investigation and reporting of accidents
* Co ordination of Tool Box talks conducted by Supervisors
* Preparing various check list for various jobs
* Regulating all dangerous work through work permit system
* Conducting Mock drills for Fire fighting
* Ensure the adequate supply and use of personal protective Equipments
* Preparation of various reports includes failure analysis, near miss report, and accident reports etc…
* Conduct weekly safety meetings
* Ensure occupational health of all employees
* Giving first aid to employees in case of accident

**M/s Kerala Minerals and Metals Ltd, Kerala**

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| --- | --- | --- |
| Organization Profile | : | **(Chemical Company)** |
| Period | : | Jan. 2005 to Dec. 2005 |
| Designation | : | ***Asst. Safety Officer*** |

**Job responsibilities:**

* Ensure that the workers are aware that they can refuse to do unsafe act or activities
* Conduct safety training to employees
* Job safety analysis
* Accident analyzing and reporting
* Preparation of various reports and documents
* Ensure the adequate supply and use of P.P.E
* Plant Inspection
* Regulating all non routing dangerous work through work permit system
* Inspection of plant equipments
* Ensure safe use of crane, fork lift etc
* Conducting mock drills

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**Educational Qualification**

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| 2008 | : | **NEBOSH International General Certificate** |
| 2004 | : | **Post Graduate Diploma in Fire & Safety Engineering from National Safety** |
|  |  | **Council of India** |
| 2002 | : | Bachelor of Commerce from Kerala University |
| 1999 | : | Pree Degree (Physics, Chemistry, Biology) from Kerala University |

**Training attended**

* 6 months fire fighting practical training conducted at cochin port trust fire station
* Training for safety Administration system according to Dubai Municipality Laws & Regulations from Darwish Engineering

**Technical Qualification**

* Excellent working with E-mails and internet operations.
* Good Knowledge in Ms office packages, Knowledge of four Accounting package (Tally, Peach tree, Dac Easy, Tata Ex)

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| --- | --- | --- | --- |
| **Personal Details** | | **: 27,10th March 1982** |  |
| **Age & Date of Birth** | |  |
| Sex | | : Male |  |
| Nationality | | : Indian. |  |
| Marital Status | | : Single |  |
| **Visa Status** | | **: Employment (NOC available)** |  |
| **Joining Time** | | **: one month** |  |
| Languages known | | : English, Hindi, Malayalam, Tamil. |  |
| **Passport Details:** | |  |  |
|  |  |  |  |
| Place of Issue | | : Trivandrum |  |
| Date of issue | | : 29-08-2001 |  |
| Date of Expiry | | : 28-08-2011 |  |
| **Declaration** | |  |  |

I here by declare that all the above-mentioned facts are true & I am Responsible for any false Information.

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