**CURRICULUM VITAE**

**First Name of Application CV No 415182**

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**Objective**

Versatile and enterprising I am looking for an organization that requires and best appreciate my expertise and resources. I strive to deliver my best in all possible situations.

**Personal Profile**

* Hard working and dedicated
* Sincere and result oriented
* Can work under pressure with time bound performance
* Easy adaptability to situations
* Good communication and analytical skills

**Educational Qualification**

* Metric passed

**Employment History**

* Presently working as **House Keeping with Orchid Hotel, Dubai, U.A.E** since 1 ½. Years.
* **Worked as a Security Guard in Al Faisal Hotel ,Pakistan .(2-Years)**
* **Worked as a Waiter in Avary Hotel, Pakistan.(1 ½ -Years).**
* **Worked as a Bell Boy in Taj Hotel,Pakistan. (2-Years)**

***Duties & Responsibilities***

* Check the departure room and on daily basis the amenities in the arrival rooms
* Administered to clean assigned quota of rooms according to standards; and ensured to utilize appropriate cleaning chemicals for designated surfaces.
* Followed specific procedures to handle and remove soiled linens and trash safely and appropriately
* Reported all "refused services" and "privacy" requests to supervisor and ensured to replace all guest amenities as needed.
* Communicated needs with housemen and supervisors regularly and recorded accurate room status on assignment daily.
* Performed duties with attention to detail, speed, accuracy, follow-through, courtesy, cooperation, and work with minimal supervision.

**Personal Details**

Nationality : Pakistani

Date of Birth : 15/04/1995

Gender : Male

Marital Status : Single

Languages Know : English,Arabic,Hindi & Urdu