**First Name of Application CV No:** **456918**

Whatsapp Mobile: +971504753686



**CARRIER OBJECTIVE :** To advance the quality of my life and my career by intensifying my knowledge and skills in all field of work and by delivering my best abilities to become a better person.

**EDUCATIONAL QUALIFICATIONS:**

|  |  |  |
| --- | --- | --- |
| NAME OF THE COURSE | YEAR OF PASSING | CLASS |
| SSC | 2008 | First |
| HSSC | 2010 | Second |
| T.Y B.COM | 2013 | Second |

**ADDITIONAL KNOWLEDGE:**

\* Information Technology

\* Basic computer Knowledge and Tally ERP9 (**02nd November 2015 – 10th December 2015**)

**PROFESSIONAL HISTORY:**

* **COMPANY:** ALTISOURCE BUSINESS SOLUTIONS Pvt. Ltd. Formerly (Ocwen business Solutions Pvt.ltd) (**22nd April 2013 – 02nd December 2013**)

**DESIGNATION:** Recovery Specialist

**RESPONSIBILITY:**

* Corresponding with clients through phone calls and emails
* Interact with foreign customer for debt payments
* **COMPANY:** MUTHOOT FINANCE LTD **( 27th January 2014 – 31st October 2015)**

**DESIGNATION:**  Customer Relationship Executive

**RESPONSIBILITY:**

* Handling Money Transfers
* Handling Forex Transactions
* Offering Gold Loans and Gold Loan Appraisal
* Interest Collection
* Handling Cash and maintaining accounts
* Maintaining Files and Documents
* **COMPANY:** STAR EARTH MOVERS ( **03RD January 2016 – 18th February 2016**)

**RESPONSIBILITY:**

* Data handling
* Cheque printing, cash / cheque deposit slip printing,
* Auto Bank Reconciliation
* Inventory management
* Synchronization

**PERSONAL DETAILS :**

**DATE OF BIRTH :** 22nd MAY 1993

**AGE :** 22 YEARS

**GENDER :** MALE

**NATIONALITY :** INDIAN

**MARITAL STATUS** : SINGLE

**LANGUAGES KNOWN :** ENGLISH, KONKANI, HINDI

**HOBBIES:**   
Travelling, cooking, Photography, Reading, Playing cricket and Basketball