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| **Personal Information:**Date of Birth: 8nd November 1984Gender: Female**Linguistic Skills**: Malayalam, English, Hindi, Tamil**Nationality**: Indian**Marital Status**: Married**Email ID:** | **PROFILE**A self-motivated and a hard working person with experience in Administration and Client relationship. Has an ability to get into a team and can assume or follow leadership. Open to productive criticism and believe there is always room for improvement. Good problem solving and analytical skills and an effective communicator.**Professional Experience******TEACHING From October 2007 to December 200814 Months Senior secondary Teaching Experience at LisieuxEnglish School , Kerala****ADMIN EXECUTIVE CUM ACCOUNTINGFrom July2009 to June 2011Vaikom Taluk Motor Co-operative Society Ltd. Kaduthuruthy, India****CLIENT RELATIONSHIP From June 2011 to March 20153 Years 10 Months Client relationship Experience at Brilliant Study Centre, Pala , Kerala**Additional Qualifications*** Computer knowledge – C and C++ as part of curriculum.
* Knowledge in basic computer applications including MS-Office, Tally ERP 9

**Extra-curricular Activities & Achievements*** Active member in College Oratory Club and Poetry club

**Hobbies & Interest** * Reading books
* Listening to music
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 **Academic Details**

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| **COURSE STUDIED & YEAR** | **SCHOOL/ COLLEGE OF STUDY** | **BOARD/ UNIVERSITY** | **MARKS SECURED** | **CLASS/ RANK** |
| **Master of Science(Physics with Electronics)****(2005-2007)** | Deva Matha College, Kuravilangadu | Mahatma Gandhi University, Kottayam | 72.0 % | FIRST CLASS |
| **Bachelor of Science (Physics)****(2002-2005)** | Deva Matha College, Kuravilangadu | Mahatma Gandhi University, Kottayam | 71.0 % | FIRST CLASS |
| **Higher Secondary****(Plus Two)****(2000-2002)** | St. Michael’s Higher Secondary School,Kaduthuruthy | Board Of Higher Sec. Education, Kerala | 69.4 % | FIRST CLASS |
| **SSLC (2000)** | St. Agnes Girls HS, Muttuchira | Department Of General Education, Kerala | 78.3 % | FIRST CLASS |

**First Name of Application CV No :** **476340**

Whatsapp Mobile: +971504753686

