Career Objective:

To pursue a highly rewarding career, seeking for a challenging job and a healthy work environment where I can utilize my skills and knowledge efficiently for the company’s success.

Professional Profile:

Graduate of Bachelor of Elementary Education at West Visayas State University

Consistent Honour student since elementary to secondary-level

Licensure Examination for Teachers Passer September 2012

Shift Supervisor @ First Avenue UAE

Experiences:

**First Avenue Cafe**

**Barista/ Shift In charge**

**UAE**

Duties and Responsibilities

 Responsible in all bar beverages and condiments

 Knowledgeable in Point of Sale with world class customer service

 Manage weekly Inventory

 Handle shift and deploy staff in a right time and place

 Set up the store in line with the business needs

**Office Of Board Member**

**Iloilo Provincial Capitol**

**Legislative Assistant**

**June 2011- June 2011**

Duties and Responsibilities

 Reviewing and editing legal memorandums and written office work products

Perform general administrative task such as making copies, delivering legislation and other written office product for office staff, legislators, or in public

 Attend meeting, monitor the activities and support the office work related to the activities of legislative committees

 Answers ongoing and outgoing calls

 Filing documents

**Volunteer Teacher**

**A Montes II Elementary School**

**June 2012- May 2013**

**Handling Grade 2 , 5 and 6 English and Mathematics**

Student Teacher at A. Montes II elementary School

July- August 2010

Math III, Math IV and Math V

Student Teacher at Integrated Laboratory School

September 2010 to January 2011

Math VI

Duties and Responsibilities:

Preparing a well planned lesson everyday

Checking attendance

Welcome and encourage pupil to learn

Deliver my lesson with fun and full of knowledge

Student assistant at the College of Education at West Visayas State University

January 2008- May 2009

Duties and Responsibilities:

Check the attendance of the professors

Accept in and out calls

Doing office works such as filing and typing of documents of all the students

Assist professors when in need

Maintain the cleanliness of the office

Educational Background:

Tertiary West Visayas State University 2010

Course: Bachelor of Elementary Education

Major: General Education (LET Passer) September 30, 2012

Secondary Fort San Pedro National High School 2006

Elementary A. Montes II Elementary School 2002

Skills and abilities:

* Good communication skills
* Ability to continually learn
* A good knowledge, interest and experience in a subject.
* With patience
* Can deliver world class customer service
* Good preparation and planning skills
* Genuine, welcoming and considerate
* Enthusiastic and can easily work with
* Fun and hardworking
* Has lean thinking ability which is a big help for the betterment of the situation

Personal Data:

Age: 26 years old

Birthday: August 09, 1989

Birthplace: Philippines

Gender: Male

Civil Status: Single

Nationality: Filipino

**First Name of Application CV No:** **581730**

Whatsapp Mobile: +971504753686

