Srinivasan

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**S u m m a r y**

**P r o f i l e**

Senior Internal Auditor as a determined and committed individual with 25+ years of practical work experience in diversified industries. Excellent track record of demonstrating competencies in whole gamut of accounting management, audits, statutory compliance with strong command over ERP applications. Possesses excellent management, coordination, analytical, problem solving, communication, and time management skills.

## STRENGTHS

* 21 years of accounting & 4 years of Internal audit experience in Gulf
* Strong exposure in group accounts consolidation
* Outstanding analytical & planning expertise  Expertise in timely & accurate accounts finalization
* Well versed in ERP applications & Hyperion reporting
* Effectively worked in ERP environment for 15+ years
* Adaptable to dynamic business scenarios  Ability to work under pressure to meet deadlines

# Q u a l i f i c a t i o n s

**E d u c a t i o n a l**

Pursuing CIA ( Institute of Internal Auditors), USA

SAP Certified Application Associate - Financial Accounting (FI) with ERP 6.0 - **Aug 2014**

Post Graduate Diploma in System Development, NIIT , India – **Feb 1990**

Master of Commerce (First Class), Madurai Kamaraj University, Tamil Nadu, India – **Nov 1989**

Bachelor of Commerce (First Class), Madurai Kamaraj University, Tamil Nadu, India – **May 1986**

**S n a p s h o t**

**E x p e r i e n c e**

## Senior Internal Auditor, Group of companies in Dubai Aug 2015 – Present

* Carrying out audits as per the approved IA Plan covering all areas related to the audit scope and completion of the assignment within stipulated time-frame.
* Travelling to different sites to meet relevant staff and obtain documents and information.
* Performing risk assessments on key business activities and using this information to guide what to cover in audits.
* Anticipating emerging issues through research and interviews and deciding how best to deal with them.
* Examining and reporting on existing controls, systems & procedures to ensure that the resources and assets are properly utilized and protected and report on all inadequate or inefficient operations.
* Verifying and reporting ineffective internal controls, including accounting procedures and suggest alternate procedures for better efficiency and control.
* Reviewing the existing systems to ascertain whether the desired results are obtained, and whether they are consistent with established objectives and policies.
* Monitoring whether corrective action is being taken by management on prior recommendations.
* Identifying areas of cost control and cost effectiveness.
* Summarizing and discussing key observations and audit issues with related personnel and report to the Unit Manager/HOD.
* Verifying all financial, accounting, operational and administrative aspects relating to unit Operations and other related entities.
* Completing audit working papers and preparing audit files.
* Reviewing monthly VAT returns of major manufacturing and Service units & active participation in implementation of VAT.
* Discovered fraud in cash collection process and found cash misappropriation of $ 60K and recommended strong internal control.
* Recommended the proper remediation plan to reduce the time gap from 20 days to 7 days between the delivery and submission of client invoices thereby improving days sales outstanding (DSO)

## Accounting Manager , Ardiseis FZCO, Dubai (CGG Group) Jun 2006 to May 2014 – 8 yrs

**Senior Accountant , CGG Services, Dubai (CGG Group) Feb 2000 to May 2006 – 6 yrs 4 mos**

* Managed preparation, reconciliation and finalization of complete books of accounts.
* Played a lead role in implementing or optimizing ERP across the organization
* Lead team of Accountants, monitoring their performances and ensuring compliance to procedures.
* Responsible for accurate closing of processes/cycles with predefined time frames.
* Facilitated timely availability of financial information from branches through proper coordination.
* Confirmed financial status by monitoring revenue and expenses. Coordinated the collection, consolidation, and evaluation of financial data.
* Prepared an annual budget, analyzed variances and initiated corrective actions.
* Implemented and maintained internal control policies across the organization.
* Ensured prompt collection of receivables and timely payment to the suppliers.
* Managed the cash flow or forecast on monthly basis and in charge for daily banking related activities.
* Organized documents and schedules required by Auditors to complete timely the external and SOX audits.
* Liaised with Freight Forwarders, Shipping Companies, sub-contractors, Ports and Other local Authorities.
* Visited France for attending financial and accounting, SOX compliance trainings.
* Promoted consistently in work profile from executive to managerial level position.
* Significantly contributed in cost reduction initiatives through price negotiation and resource maximization.

## Accountant

**Lamparas Trading, Dubai**,

## Nov 1997 – Dec 1999 – 2 yrs 2 mo

* Maintained the general ledger including adjusting entries and month end closings.
* Processed accounts payable, accounts receivable, cash, billing and payments.
* Reconciled bank statements, general ledger accounts.

## Accountant

**Arabian European Lighting, Dubai, Apr 1994 – Oct 1997 – 3 yrs 7 mos**

* Prepared journal entries, reconciliations and trend analyses as required for monthly close.
* Handled complete books of accounts independently up to finalization.
* Managed and ensured accuracy of revenue, receivable and expense accrual accounts.
* Participated in year-end audit. Created a financial check list to ensure all required items are available during the annual audit.

## Accounts Officer

**EID Parry(India) Ltd., Bhopal, India, Oct 1992 – Mar 1994 – 1 yr 6 mos**

* Prepared and maintained various monthly schedules.
* Managed monthly bank reconciliations for branch bank accounts.
* Processed and reported internal debit and credit memos each month.
* Coordinated with Branch Managers to resolve any issues regarding client billings.
* Calculated, processed, and signed branch checks.
* Reconciled general ledger balances to sub-account balances on a monthly basis.
* Formulated budget vs. actual analysis narrative monthly.
* Prepared Ad Hoc reports as required.

## Accountant

**Karnataka News Publications (P) Ltd, Bangalore, India, Jul 1991 –Sep 1992 – 1 yr 3 mos**

* Managed accounts payable, accounts receivable, and payroll.
* Managed vendor accounts, generating cheques on demand.
* Preparation of various journal entries, handling of petty cash and bank reconciliation.

## Accounts Assistant

**Raja Magnetics (P) Ltd, Bangalore, India, Oct 1990 – Jun 1991 – 8 mos**

* Managed accounts payable, cash posting and expense report processing, daily cash deposits for the bank.

**D e t a i l s**

**P e r s o n a l**

Nationality : Indian

Marital Status : Married

Visa Status : Employment Visa (Transferable) Driving License : UAE + Own Car

Languages : English, Hindi & Tamil

**REFERENCE:**

Anup P. Bhatia – **HR Consultant, Gulfjobseeker.com**

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