Arif

Arif.131711@2freemail.com

|  |
| --- |
| Professional Profile |
| * Extensive experience in installation, administration and networking in various environments.
* Thorough knowledge of Windows Vista; Windows 7, Windows 8, Windows XP; ; Windows Server 2003; Windows Server 2008; Windows NT; TCP/IP; Ghost; Deploy Center.
* Active Directory Services; Active Directory Group Policy Objects (GPO); Group Policy Management Console (GPMC); DHCP; WINS; and DNS.
* Utilized Install Shield Scripting to package software for application deployment.
* Excellent command of running projects employing industry standard project management techniques.
* Extensive documentation and training experience.
* Successful project and technical team leader and motivator.

**Operating Systems:** Windows Vista; Windows 7, Windows 8, Windows 8.1, Windows XP; Windows NT 4.0; **Microsoft Servers:** Windows Server 2003; Windows Server 2008 **Software:** MS Office 2013, MS Office 2007; MS Office 2003/XP; Norton Utilities; WinFax; Team Viewer, Real VNC; McAfee; Escan, WinZip; Symantec Ghost ; Email (Microsoft Outlook, Lotus Notes Mail); Oracle and many others.**Hardware:** HP Proliant ML 350, HP ML150 G6, Storage: Ingrasys storetech, Iomega Store center Pro 150d, and others.**Networking:** Draytek firewall, Linksys, Dlink, Aztech; Switches; Modems; Hubs and Bridges. Professional Summary :* Nine Years of rich experience into information Technology in Customer Support

Management, support and Training.* Worked Extensively on Windows System Administration.
* Have Knowledge in handling and managing System Support Administration
* Working knowledge in installing server O.S, and managing Application servers
* Attention to detail and precision, solid work ethics concerning meeting deadlines and reliability
* Excellent organizational skills, ability to priorities workload. Hardworking team player with the skill and readiness to coordinate, manage and lead.
* Design a detailed business processes and procedure, and identify /evaluate IT options for technical health, flexibility, and capability for integration with other systems.
* Specify in detail the work to be done and identify the boundaries and deliverables of each sub-project. Identify the correct people and resources required to achieve the project objectives.
* Identify potential slippage/ risks and decide on the appropriate action.
 |
|  |
| **Education** Bsc (Maths). **U**niversity of Madras, Chennai, India, Secured 64% MBA (Information Systems)**.** University of Madras, Chennai, India |
| **Professional Experience****THOMAS BENNETT GROUP OF COMPANIES** Systems AdministratorAugust 2008 to Present. * Installation, Configuration and troubleshooting of workstation and laptop hardware, peripherals and operating systems.
* Responsible for third-level support for all server related issues.
* Troubleshooting field and central office network connectivity issues both hardware and software (application connectivity to servers / internet)
* Implementation of Antivirus Policies and Security.
* Installing’s and configuration of wireless components.
* Installation and troubleshooting for various PDA, such as Blackberry, Iphone.
* Ability to research and resolve software and hardware errors through OEM.
* Configuring Firewall (Draytek 3600)
* Maintains IP – Telephone Avaya, monitor CCTV cameras, Manager Finger print machine.
* Provide Report to the management.
* Participated in complete system builds, upgrades, migrations, and patch management.
* Implemented security policy and virus protection.
* Administered change management related to server upgrades and software installation.
* Maintained and supported more than 200 System.

**Server Administrator (Windows Server 2008 Deployment)*** Configured and Administrator on DHCP, DNS, FTP, HTTP server in windows server 2008
* Configuration and Administration of ADS in windows server 2008.
* Added and removed server roles and features; configured AD Domain Services roles; configured network infrastructure roles; configured file and print services; configured IIS7 on Server Core.
* Added backup features and used unattend.xml files to automate Windows Server 2008 setup.
* Performed unattended domain controller installation.

**Technical Environment** – Windows Server 2003; Windows Server 2008; and Iomega EMC server, storetech storage Manager.**Responsible for**: Day-to-day support on Windows Server and backup/restoration for + Intel Servers; job entailed frequent visit to Data Center, due to the nature of the work.**Measi Institute of Information Technology**System Administrator October 2006 to June 2007**Roles & Responsibilities:*** Prepared the environment for deployment of Windows Server 2003.
* Analyzed the hardware and software requirements of Active Directory.
* Installed, configured, and provide troubleshooting for Server 2003.
* Migrated Windows Server 2003 from test environment to the production environment.
* Implemented and managed IP Addressing; configured TCP/IP addressing on a server.
* Created the Forest Root domain, and a Child domain in a production environment.
* Installed and configured an Active Directory Domain Controller.
* Managed an Active Directory site; replication schedules, site links and boundaries, used ADUC to create and manage computer, user and group accounts in an Active Directory environment.
* Used DcDiag, NetDiag techniques for troubleshooting.
* Performed authoritative and non-authoritative restore operations.
* Diagnosed and resolved issues related to masters role failure and AD database.
* Configured automatic updates for network clients by using Group Policy.
* Designed, planned and implemented Group Policy, delegation strategies and OU structure.
* Managed local, roaming, and mandatory profiles, planed strategy for placing Global Catalogue (GC) and evaluated the need to enable Universal Group Caching.
* Created approximately 500 user accounts in Active Directory and migrated all Windows NT users by ‘User State Migration Tool (USMT)’.
 |
|  |  |
| ***Quad Systems***System Engineer April 2003 to September 2006* Provided technical support for hardware/software configurations and applications.
* Administered and supported local/LAN printers, LAN IDs in Novell.
* Administered/provided troubleshooting for Lotus Notes and MS Outlook.
* Utilized Remedy for call logging.
* User Setup - Added user I.D.s; set-up printers; Lotus Notes I.D. or Mobile; Internet/Proxy server; data directories; special software, etc.
* Provide efficient management of user accounts and implement system security measures and Disk Quota Management for User
* Assembling, Upgrading and repairing PC’s and Trouble shooting in Hardware.
* Minimizing the risk of system failures.
* Managing and Monitoring of Local Area Network (Workstations and switch)
* Diagnosed and troubleshot printer problems, including connectivity, DOS printing, network setup, duplexing options, spooling, queues and hardware issues. Solved disruptive printer problem by instigating rigorous documentation of troubleshooting steps until the issue was permanently resolved.

Courses* Microsoft Certified System Administrator (MCSA)
* Red Hat Certified Engineer (RHCE)
* Cisco Certified Network Associate (CCNA)

achievements**In Thomas Bennett Group**1. Is one of the best performers and was given an opportunity to work for 7 different departments simultaneously as a token of appreciation for my QUICK LEARNING ABILITY, OWNERSHIP & SINCERITY.

 DeclarationI hereby assure that upon selection I will put in my level best efforts to produce excellent output and supersede the organization & the management’s expectation on me.  |