***GHOLEKAR.***

***Gholekar.136326@2freemail.com***

***:Executive Profile & Professional Objective:***

*Young, energetic and highly talented professional with over 6 years of quality experience in Legal field, involved in the Documentation(Drafting and vetting), Litigation(Attending and Appearing), Registration of Pre Acquisition and Post Acquisition Documents in an esteem Company very well known in India for construction and Development activities, basically a Real Estate along with 3 years almost experience in Administration Services. Offering an exceptional ability to work under high pressure. Motivated to work efficiently without direct supervision in busy environment, handling many tasks simultaneously; able to prioritize workload. Excellent communication skills among all types of people. Possess extraordinary Legal knowledge to resolve critical issues, noted for problem - solving and troubleshooting. Looking for new career challenges where a top performing professional* *will immediately create value and increase overall profitability.*

***Key Areas of Strength***

|  |  |
| --- | --- |
| *►* ***Documentation****;**Drafting &Vetting.* *.►* ***Litigation****;* *Drafting, Appearing, Arguing &* *Settlement.* | *►* ***Stamping & Registration****;* *Adjudication of the Stamp Duty through Registrar,* *Execution &Registration of Documents.* *►* ***Administration, Human Resource Management Policies*** *And Procedures •Recruitment & Termination Of Employment.*  |

***PROFESSIONAL DEGREE & ACADEMIC ACHIEVEMENTS :***

* 1. *Master Degree Of Law In* ***International Human Rights****, Pune University, India.*
	2. *Graduate Degree Of Law, Mumbai University, India, With Specialization In* ***BANKING LAW,***

 ***INTELLECTUAL PROPERTY RIGHTS.***

* 1. *Graduate Degree Of Commerce With First Class, Mumbai University, India,* ***Specialization in***

 ***ACCOUNTANCY & ECONOMICS.***

***COMPUTER PROFICIENCY ;***

* *• Proficiency with Microsoft Word and Excel; Experience with Microsoft PowerPoint and Microsoft Front Page.   • Proficiency with ERP software and Legal official sites etc.,( Manupatra, Legal Pundits),official sites of Bombay High Court and Supreme Court •   Proficiency with Internet and Email.*

***AREAS OF EXPERTISE:***

* *Acquisitions And Dispositions
•  Conveyance •  Legislative And Regulatory Issues •  Setting Up And Licensing Real Estate Businesses •  Financing And Securities •  Real Estate Management And Finance •  Real Estate Litigation •  Property Dispute Resolution •  Commercial Property Transactions•  Leasing •  Landlord And Tenant Advice, Including Litigation And Disputes •  All Matters Pertaining To The Land Acquisition In India Are Based On Land Law Of India And • Due Diligence And Title Search For 104 Acre Of Land In India.*
* *Commercial Law*

*•  Selling And Buying •  Mergers And Acquisitions •  Brokerage •  Security Laws And Regulations
•  Banking •  Debt Collection Services And Recovery For Individuals, Companies And Establishments That Operate In India •  Commercial Advice And Agreements•  Employment Law And Employee Benefit.*

* *Civil Law;
•  Counseling Clients And Representing Them In All Administrative Proceedings,
•  Preparing And Filing Applications, And Prosecuting Through Court Proceeding,
•  Handling Portfolio Maintenance,•  Enforcing Ip Rights Through The Courts Or Outside Them,
•  Transferring Property Through Property Law,•  Negotiating, Drafting And Recording Licenses And Assignments,•  Drafting MOU And Joint-Venture Agreements,• Adjudication,  Registration And Execution Programs In The Indian According To Indian Stamp Act.*
* *Labour Law & Administrative;*

*•  Employment Agreements •  Employee Benefits •  Compensation Arrangements •  Personal Claims •  Health And Safety •  Social Security•  Legislative Compliance •  Human Resource Management Policies And Procedures •Recruitment & Termination Of Employment. • Events & Policies  For Human Resources. • Cash Accounting and Updation.*

***WORK EXEPERIENCE:***

***EVEREST GROUPS****. August, 2007 to August, 2011.*

***NATIONAL DYES.*** *Mumbai, INDIA.*

*(Real Estate- Builder , Developers & Construction Company)*

***MANILAL KHER AMBALAL (MKA).*** *October, 2006 to August, 2007.*

*Legal & Solicitors Company. Mumbai, INDIA.*

***TIJORIWALA & CO.***  *October, 2005 to August, 2006.*

*Legal & Solicitors Proprietary Firm. Mumbai, INDIA.*

***AMERICAN EXPRESS BANK & ICICI BANK*** *May, 2003 to June, 2004.*

*( Bank Direct Sale Team for Credit Cards- Andheri). Mumbai, INDIA.*

***V.L.C.C HEALTH CARE Pvt. Ltd*** *June, 2004 to October, 2004.*

*(Andheri Centre) Mumbai, INDIA.*

***D.T.D.C INTERNATIONAL COURIER SERVICES.*** *November, 2004 TO April, 2005.*

*(Andheri Centre) Mumbai, INDIA.*

***REWARDS & AWARDS:***

* ***Rewards with cash Rs. 25,000/- for solving the critical case.***
* ***“STAR PERFORMER” For The Year, 2010 In Everest Group.***

***PERSONAL DETAILS:***

***DATE OF BIRTH*** *: 14Th DECEMBER, 1980.*

***SEX***  *: FEMALE.*

***MARITAL STATUS*** *: Married*

***LANGUAGES KNOWN*** *: ENGLISH, HINDI & MARATHI.*

*(* ***GHOLEKAR****).*