**CURRICULUM VITAE OF**

**S.P.G.Lahiru Sampath Senavirathna,**

Rolla, Sharjah, UAE

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**PROFESSIONAL OBJECTIVES**

Looking for a challenging job in a dynamic environment where I can apply my knowledge, skills and creativity that will maximize company potential and contribute significantly to the sustainability of the company,

**PERSONAL DETAILS**

* Name in full : Sinhala Pedi Gedara Lahiru Sampath Senavirathna
* Date of Birth : 31st Of October 1988
* Nationality : Sinhalese
* Gender : Male
* Civil Status : Single
* School Attended : Viddiyartha College,Kandy

**WORKING EXPIRENCES**

* **Computer Operator - Unique Associates & Accountancy Service Accountants & Auditor, Kandy, Sri Lanka-From April 2012 To September 2014.**
* Handle staff attendance.
* Maintain customer information and produce customer report.
* Provide customer payment bill.
* Handle organization inventory stock and provide stock report.
* Arrange staff pay-slip.
* Maintain customer request reports and finishing reports.
* Handling auditing cost details.
* Handling outside person (without organization auditors and accountants) information and attendance.
* Handle E-mail account and use unique associates & accountancy services special system.
* Create hand bills for the promotion purpose.
* **Computer Operator/Data Entry operator (Nenasal Computer Unit)-Maha Sri Bharathi Senior Piriven,Penideniya,Peradeniya,Sri Lanka-From January 2008 To May 2011.**
* Handle E-mail accounts.
* Provided reading material to the students.
* Preparation of power point presentation.
* Schedule lesson and time table
* Worked as a part time teacher,
* Maintain student marks, exam details, class attend details, certificates details.

**EDUCATIONAL QUALIFICATIONS**

* **Oct 2010 –Oct 2011**
	+ Diploma In Computer System Design (BSc in MIS 1st Year) - National Institute Of Business Management (NIBM) ,Sri Lanka.
* **2008 -2011**
	+ Followed BIT(Bachelor Information Technology)Degree Programme DIT(Diploma in Information Technology)Level And HDIT(Higher Diploma in Information Technology)Level.- University Of Colombo School Of Computing, Sri Lanka**.**
* **Nov 2009-Feb 2011**
	+ Diploma In Information Technology- InfoTech International Institute Of Information Technology, Sri Lanka

**OTHER QUALIFICATIONS**

* Successfully Completed G.C.E A/L Exam In Art Subjects.(Economics, Logics, Sinhala)- Viddiyartha College, Kandy, Sri Lanaka.
* Successfully Completed G.C.E O/L Exam. - Viddiyartha College,Kandy,Sri Lanaka.
* Certificate in English Language - National Institute of Business Management (NIBM), Sri Lanka.
* Certificate In Computer Science.- National Institute of Business Management(NIBM), Sri Lanka.
* Certificate In Graphic Designing.- Wijeya Graphics(pvt)Ltd,SriLanka
* Certificate in Digital Animation. - Wijeya Graphics(pvt)Ltd,SriLanka

**ACHIEVEMENTS AND CERTIFICATES**

* Won All Island School Music and drama Competition(Group)(year 2000)
* Won All Island School Music and drama Competition(Group)(year 2001)

**SPECIFIC SKILL**

* Computer Literacy
	+ Programming : Java(identifiers, modifiers & variables, arrays, comments, creating object & classes, accessing variables & methods, data types, variables type, modifier types, basic operators, loop control, decision making, interface design, basic syntax)
	+ Multimedia **:** Photo Editing(Adobe Photoshop)
	+ Internet and E-mail :Practical Knowledge in uploading &handle

 Web site & E-mail Account.

**NON-REFEREES**

1. Mrs Nandawathi 2. Mr .H.S. Thilakarathna

 MgT Assistent Chief Revenue Inspector

 Mahaweli Adikariya. Municipal Council,Matale

 Tep-+94 719964260 Tep-+94 713656665

I do hereby certify that the above particulars given by me true and correct to the best of my knowledge.

.................................................. (Date) ............................................ (Signature of Applicant)