CURRICULUM VITAE

Anil

Anil.146191@2freemail.com

**CAREER OBJECTIVE**

I am interested in seeking a position to Head the Finance and Accounts, which enables me to apply my Managerial, Analytical and communication expertise to the maximum and will enhance knowledge and experience by working in a challenging and competitive environment

**PROFILE OF QUALIFICATION**

* Overall 30 years of experience in **Finance, Treasury, Accounts, Costing, Administration, & Operations** in Manufacturing, Trading and Hospitality environment.
* Proactive in taking up responsibilities.
* A good team builder with excellent interpersonal and communication skills.
* Proficient in ERP and Microsoft Office.

**ACADEMIC/PROFESSIONAL QUALIFICATIONS**

Masters in Management Science 1990

(Equivalent to MBA)

Masters in Commerce – M. Com. 1985

Diploma in Business Management – DBM 1988

**PROFESSIONAL EXPERIENCE**

**Finance Controller with Vastushodh Projects P Ltd since 1st Feb 2012.**

* Handling different Site Accounts.
* Responsible of Budget & MIS and Finalization & Audit of accounts.
* Preparation of Fund/Cash flows for the management.
* Dealing with banks for Working Capital, Project Loans etc.
* Ensuring the funds is available for statutory payments, salaries/wages.

**Accounts Manager with Shapoorji Pallonji Mideast LLC since 20th Jan 2011 to 31st Dec 2011.**

* Handling Site Accounts in co-ordination with HO in Dubai.
* Responsible of Budget & MIS and Finalization & Audit of accounts.
* Preparation of Fund/Cash flows for the management.
* Dealing with client for collection of funds.
* Ensuring the funds is available for statutory payments, salaries/wages.
* Dealing with banks.

**Assistant Finance Manager: Mammut Construction Group FZCo. DUBAI : Since Nov 2005 to Jan 2011**

* Handling Group Accounts as a whole and other LLC companies.
* Responsible of MIS and Finalization & Audit of the Group accounts
* Preparation of Fund/Cash flows for the management.
* Ensuring the funds is available for statutory payments, salaries/wages, creditors & loan installments. Follow up for debtors receivables to co-ordinate with above payments. Ensuring the O/D balance should not cross the limit. Ensuring the past dues is not created in banks. Timely repayments of Loans, L/C’s & other dues.
* Liasioning with the banks for working capital requirements / LC’s, term loans etc.
* Overall supervision of Payment to suppliers & salaries, in charge of 5 LLC companies (other than the group). Responsibility includes MIS, Cash/Fund Flow, dealing with banks for working capital requirement, Sales & collections. Year end finalization & Audit of the companies.

**Cont…2**

**--2--**

**Finance Controller: Paraa Safari Lodge a Game Park 5 Star Hotel in Uganda**

**2000 to 2005**

* Accounts in the hospitality industry till Finalization
* MIS @ Profit centers level for the company.
* Stores and other administrative work.
* Liasioning with the banks and periodical Cash Flows.
* Overall supervision of Payment to suppliers & salaries

**Finance Manager: Nile Breweries Ltd Uganda : Since Feb 1996 to Feb 2000**

* Preparation of Accounts, P & L statement, Balance sheet & Budgets.
* Other management reports like daily, weekly & monthly sales brand wise, area wise, distributor wise
* Credit control & collections, dealing with banks for working capital & O/D facilities to effect major payments like VAT, Excise, LC payments, Salary/wages, Creditors Local & Imports.
* Costing of products, Sales price of products. Guidance to local staff, in respect of scrutiny of accounts, costing, bank reconciliation’s & other accounting matters.
* Liasioning with internal & external auditors.
* Led a team of 60 accountants and other staff.

**Divisional Accountant: Thermax Ltd. : Since Sept 1982 to Feb 1996**

* Compiling & Consolidation of Accounts and getting the same audited in consultation with 20 divisional accountants.
* Costing of Products (Standard & Non Standard products), Manufacturing Cost and Valuation of Inventory (Finished Goods, Work in Progress & Raw Material)
* Preparation of Management reports for various Variance Analysis.
* In charge of corporate finance handling accounts of all support services Departments (Admin, HR Etc.). Preparation of budgets for all these depts.
* Handling external Audit at Corporate Level & also @ divisional level.
* Scrutiny of General/sub ledgers. Processing of data & extracting of various reports like Day books, General / Sub ledgers, Cost center wise actual expenses reports.

**Cont…3**

**--3--**