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*To whom it may concern:*

 *I am interested in discussing with you the position of Pharmacist. You will see from the enclosed resume that many of my extracurricular and work experiences involve Pharmacy Management and Customer Counseling.*

 *A letter of introduction and resume can tell you so much about my motivation and qualifications. I welcome the opportunity to discuss my background with you in person*

*Thank you for your consideration.*

*Sincerely,*

***OBJECTIVE***

 *To obtain a responsible position in Pharmacy Management where I can implement and make use of my experience, accomplishments and proficiency.*

***WORK EXPERIENCE [Total 10 years]***

*Presently working as a pharmacist in charge for* ***WE CARE PHARMACY, JLTB, DUBAI.***

 *Worked as a pharmacist incharge for* ***BINSINA SCIENTIFIC PHARMACY Dubai.***

 *Worked as a pharmacist in charge for* ***Binsina pharmacy 35 at Mirdif Carrefour Dubai.*** *.*

 *Worked as a pharmacist in charge for* ***Binsina pharmacy*** *Dubai Outlet Mall Dubai.*

 *Worked as a pharmacist in charge for* ***Binsina pharmacy*** *Sharjah Air Port.*

*DUTIES & ACHIEVMENTS*

* *Dispensing of drugs as prescribed by the doctors and health care workers.*
* *Informing patients and advising on dosage, side effects and drug interactions.*
* *Answering questions to customers and recommending over the counter drugs.*
* *Maintaining computerized records of pharmacy and patient drug therapies.*
* *Analyzing records for prescriptions trends excess usage.*
* *Monitoring proper procedures for security of controlled drugs.*
* *Ordering drugs and other medical supplies.*
* *Refilling of stocks when needed and according to the consumption.*
* *Checking and registering of orders received from suppliers.*
* *Helping in stock taking and provision study.*
* *Registration of prescriptions in the Ministry of Health books.*
* *Checking and helping the assistants to do their jobs properly.*
* *Minimizing expiries and compensating for any other product.*
* *Checking and registering of expiry dates.*
* *Reporting any obstacles, problems or needs for guidance.*
* *Achieving targets and objectives as set for every month.*
* *Providing ideas to increase sales and accordingly the profit.*
* *Follow- up on transactions and reports.*
* *Monitoring the pharmacy expenses, cash deposition, and any needed maintenance work in the pharmacy.*
* *Using scientific methods and math skills to solve problems.*

***PREVIOUS EXPERIENCE***

 *Worked as a pharmacist in charge for* ***Binsina pharmacy*** *Dubai Outlet Mall Dubai.*

 *Worked as a pharmacist in charge for* ***Binsina pharmacy*** *Sharjah Air Port.*

 *Worked as a Chief Pharmacist for Keerthi Hospital Tellicherry, Kerala, India.*

*PROFESSIONAL MEMBERSHIP*

 *Member of the Kerala State Pharmacy Council, Kerala, India*

***LICENSE HOLDING***

*Holding* ***DOH*** *license for pharmacist, issued by the Department of Health*

 *Holding* ***MOH*** *license for Pharmacist, issued by Ministry of Health UAE.*

 *Holding valid* ***UAE Driving***  *license .*

***SPECIAL COURSES***

 *Successfully completed* ***CUSTOMER SERVICE*** *course from Logic Management Consulting on 9/10/2008.*

***PERSONAL INFORMATION***

 *Nationality : Indian*

 *Date of birth : 09/05/1978*

 *Marital status : Married*

***EDUCATIONAL QUALIFICATIONS***

 *SSLC Passed with first class.*

 *Higher secondary passed with first class.*

***PROFESSIONAL QUALIFICATION***

 *Bachelor in pharmacy [B-Pharm]*

 *College-NGSM Institute of Pharmaceutical Science, Mangalore, Karnataka, India*

 *University-Mangalore university*

***COMPUTER KNOWLEDGE***

 *Windows XP,MS office*

***LINGUISTIC PROFICIENCY***

 *English, Hindi, Arabic, Tamil and Malayalam*

 *I here by declare that all above mentioned details are correct and full of my knowledge and belief.*