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| **Objective** | **To become a successful CEO in multi-national company .** |
| **Professional experience****Professional Membership** | **MANAGER OPERATIONS** , (Firm Detail On Request )From 18 April 2009 to till date.* Customer care.
* HR Management.
* Marketing
* Purchasing Management (Materials, Medical, Equipment’s, Etc…)
* Introduced computerization in Patient Management, Doctors Management, Medical Records, Nursing Care, Insurance and Para Medical Etc…..
* Managing day today functions of the Clinic independently
* Arrange those who are coming for MOH examination and consultant Dr’s, arranging Visa, flight ticket, hotel accommodation, transportation in UAE
* Vehicle maintenance ( Services, Insurance, all type Govt. activities)
* Coordinating training programs ( Staff training , CME for Dr’s)
* Safety and security management.
* Housekeeping management.
* Transportation arrangement for staff
* Liaison work with Govt.( sewa, immigration, hospitals, Telecommunication Providers, MOH)
* Implementation of administration policies and procedures.
* Staff Management ( 42 Drs & Below 200 staff )
* Marketing, conducting medical camps.
* Introducing of new systems such as Procedures ,Emergency Management, House Keeping , Space Management ,Training Programs, Monitoring of Staffs

**MANAGER in Vaidyaratnam Nursing Home from 2001 – 31 Mar 2009** * Managing day today functions of the hospital independently.
* Strict Compliance of Policies and Procedures
* Ensuring optimum utilization of the resources with a view to increasing productivity by maintaining high quality of services and patient satisfaction.
* Budgetary and Inventory control to monitor profitability periodically.
* Manpower planning, recruitment, training, welfare activities and Performance evaluation.
* Business development, maintaining a close liaison with patients and corporate clients.
* Management Representative of ISO 9001 – 2000.

**Administrator in Abhaya Hospital (P) Ltd, Palakkad 2000-2001*** Achieved increased OP turnover, and successfully implemented MRD system, Record Management, Patient Care Management during my tenure

**Asst. Manager in Mother Hospital P Ltd 1999-2000*** Implemented new Pharmacy Management
* Introduced computerization in Medical Records, Nursing Care
* Was responsible for quality in Health Care Services
* **Expert committee member in INTERTEK (The Quality Certification People**.)
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| **Education** | * **Post Graduate Diploma in Hospital Administration and Information Management. [Institute of Human Resource Department Kerala Govt.]**
* Post Graduate Diploma in Computer Application.
* Graduation in Commerce from Calicut University
* Well Known MS Office’s all areas.
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| **Languages** | English, Hindi, Malayalam , Arabic  |
| **Interests and activities****Personal Info** | Philately, Net browsing, Reading.**Gender: Male****Marital Status: Married****Age & date of Birth: 35 years 31st May1976****Passport Details : On Request**  |