Name: Anushka



Date of Birth: 09 March 1992

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Marital Status: Single

**CAREER OBJECTIVE**

My career objective is to perform my role with due care and aptitude while focusing on continuous improvement so that I may help the company grow as well as advance in my career expeditiously.

**EDUCATIONAL QUALIFICATIONS**

* B.Sc. (Hons) in Quantity Surveying, 2nd Class Upper Division (GPA: 3.69), University of Moratuwa. The Degree is accredited by the **Royal Institution of Chartered Surveyors (RICS)-UK, Pacific Association of Quantity Surveyors (PAQS), Australian Institute of Quantity Surveyors (AIQS) and Institute of Quantity Surveyors Sri Lanka (IQSSL)**
  + Successful completion of Industrial Placement with an **‘A’ grade**
  + Successful completion of final year research on “The Nature of Quantity Surveying Entrepreneurship” with an **‘A’ grade**
* CIMA Passed Finalist (UK)
* Diploma in AutoCAD
* Enterprise Project Management using Primavera
* “Cost Effective Building Technology” course, National Engineering Research and Development Centre

**WORK EXPERIENCE**

**CONTRACTOR QUANTITY SURVEYOR ( March 2015 – July 2015)**

Company: Shapoorji Pallonji – Sierra Joint Venture (Pvt) Ltd

Project: Mehewara Piyasa. Construction of a 32 storeyed office complex including two basements

Project Sum: $50.7 million

**Key Roles and Responsibilities**

* Preparation of Interim Valuations
* Selection of Subcontractors and Suppliers
* Familiarization with Project Planning
* Familiarization with Site Administration
* Familiarization with Construction Technology
* Familiarization with Claims
* Productivity Studies

**CONSULTANT QUANTITY SURVEYOR (July 2015 – June 2017)**

Company: Vform Consultants (Pvt) Ltd

**Projects Involved In**

* Proposed House for Mrs. Ayoma at Lot-A, Bogahawatta, Bogahahena Road, Battaramulla
* Proposed Maldivian Capital City Development of Hotel & Apartment Complex for NPH Investments (Pvt) Ltd
* Proposed Luxury Apartment Complex for SMI Housing Developers
* Proposed Office Complex for Laughs Head Office
* Proposed Alterations & Additions to Residential House at Flower Road
* Proposed Extension (3rd floor) to the Existing Commercial Building at No. 21, Norris Canal Road
* Proposed Refurbishment Work at Programus Lanka (Pvt) Ltd
* Proposed Residence for Mr. & Mrs. Subramanium at No. 116/1, Horton Place, Colombo 07
* Additions, Alterations & Refurbishment of Dickwella Resort & Spa
* Refurbishment Work at KFC, Ethulkotte
* Proposed House for Ms. Yaseen
* Refurbishment of Food City Express, Neluwa
* Proposed House for Ms. Mayuka Pandithage
* Construction of Cargills Food City Express Outlet at Negambo

**Key Roles and Responsibilities**

* Cost Analysis
* Taking-off Quantities
* Tender Evaluation
* Joint Measurements
* Checking Interim Valuations and Preparation of Interim Payment Certificates

**CONTRACTOR QUANTITY SURVEYOR (August 2017 – January 2018)**

Company: Buhaleeba Contracting LLC

**Projects Involved In**

* Proposed G+M+2P+9+HC Residential and Commercial Building, Al Garhoud, Dubai.
* (G+1) Hypermarket and Commercial Centre at Al Barsha South First, Dubai.
* Muhaisnah Community Housing, Plot No. 2450798, Al Muhaisnah 4th Area, Dubai.

**Key Roles and Responsibilities**

* Preparation of Interim Payment Applications
* Subcontractor Payments
* Using ERP Software for Approvals, Preparation of Payment Certificates etc.
* Calling and Evaluation of Subcontractor Quotations
* PC Rate Adjustments
* Preparation of Variations
* Contractual Letter Writing

**MEMBERSHIPS OF PROFESSIONAL BODIES**

* Student Member of Institute of Quantity Surveyors Sri Lanka (IQSSL)
* Student Member of Royal Institution of Chartered Surveyors (RICS)
* Student Member of Chartered Institution of Civil Engineering Surveyors (ICES)
* Student Member of Chartered Institute of Management Accountants (CIMA)

**PUBLICATIONS**

Alutwela, A.L., & Perera, B.A.K.S. (2016). Characteristics of QS Firms and Their Impact on Performance. In *Proceedings of Institute of Quantity Surveyors Sri Lanka Annual Technical Sessions 2016*, (pp. 12-16).

Alutwela, A.L., & Perera, B.A.K.S. (2016). The Future Direction of The Quantity Surveying Profession. In *Proceedings of SLQS Qatar - Annual Get together 2016 - Persistence Never Fails,* (pp. 33-34).

**COMPLEMENTARY SKILLS**

* Communication: Fluency in English. Been an active member of the Rotaract Club of University of Moratuwa since 2014 where I was chosen for compering on a few occasions
* Team working: Been an effective team member for a number of social welfare and professional development projects
* Proficiency in MS Word, Excel, PowerPoint, Project, Internet and e-mail

**DOCUMENTS FAMILIAR WITH**

* FIDIC Conditions of Contract (1999)
* FIDIC Conditions of Contract (1987)
* New Rules of Measurement 2 (NRM2)
* Principles of Measurement International (POMI)
* Civil Engineering Standard Method of Measurement (CESEMM4)
* BCIS Standard Elemental Form of Cost Analysis