**CURRICULUM VITAE**

**PERSONAL DETAILS:**

**Catherine.149321@2freemail.com**

NAME: CATHERINE

|  |
| --- |
| scan0080 |

GENDER: FEMALE

NATIONALITY: KENYAN

MARITAL STATUS: SINGLE

RELIGION CHRISTIAN

LANGUAGES: ENGLISH SWAHILI ARABIC

VISA STATUS: VISIT VISA

**PROFESSIONAL SUMMARY:** ambitious and creative Barista with 3 years hands-on experience in coffee making and brewing. Substantial knowledge of various coffee types and their characteristics. Track record of increasing the ration of returning clients through friendly and warm customer service. Very punctual individual who has a neat and tidy appearance.

**CORE COMPETENCE**

* Coffee beans types and features
* Espresso Blends
* Coffee Brewing
* Latte Art
* Communication and Customer Service

**PERSONAL ATTRIBUTES**

* EXCELLENT COMMUNICATION SKILLS
* DEDICATED TO WORK AND TRUSTWORTHY
* RELIABILITY AND FLEXIBILITY IN TIME SCHEDULE
* FAST LEARNER AND READY TO TAKE UP NEW CHALLENGE

**WORKING EXPERIENCE**

JAN 2017- JUNE JAVA COFFE SHOP

POSITION BARISTA

2015 – 2016 BIG SQUARE RESTAURANT

POSITION BARISTA

2013 – 2014 WESTON HOTEL

POSITION WAITRESS

**PROFESSIONAL EXPERIENCE**

* Note orders and serve coffee, food and beverages to guests in a timely fashion.
* Make coffee using a number of brewing methods such as pour over, espresso and cold brew.
* Open and close the coffee station.
* Assist in menu setting and determining coffee of the week regularly.
* Communicate with customers, note their preferences and take feedback.
* Maintain cleanness of counter and bar.

**PROFESSIONAL BACKGROUND**

**2014 AUG-SEP BARISTA PRO.**

**ATTAINED CERTIFICATE IN PROFESSIONAL BARISTA SKILLS**

**MAY 2003- MARCH 2005 UNIVERSITY OF NAIROBI**

**ATTAINEDDIPLOMA IN HOTEL MANAGEMENT**

**SKILLS ACHIEVED**

* LEADERSHIP
* TIME MANAGEMENT
* PROBLEM SOLVING SKILLS
* TEAM WORK PLAYER

**HOBBIES**

* SOCIALIZING
* TRAVELLING