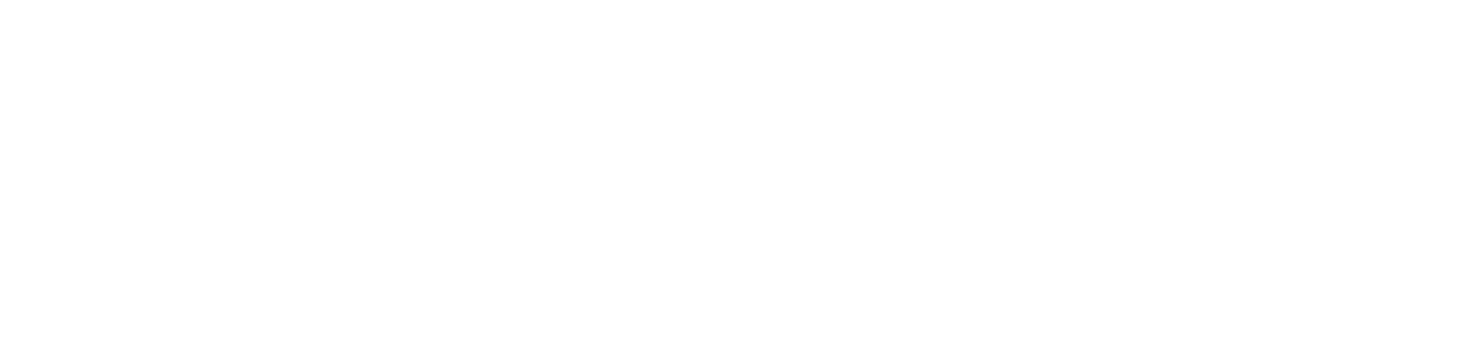
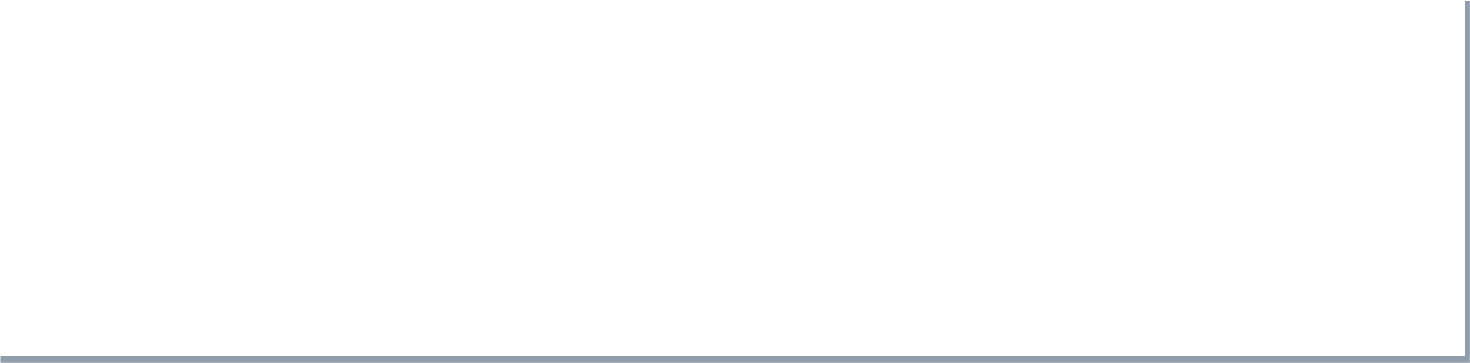
Sarfraz

***Senior Accountant***



**Profile Synopsis**



Strategic, Result-driven and Gulf experience Senior Finance & Accounts Analyst management professional equipped with 13+ years of diverse experience, seasoned expertise and growth ventures within Multi-national Company and diversified industry.

Acquired comprehensive knowledge in Revenue management, Operations costing, Budgeting & Forecasting, Fixed Asset management, monthly MIS Reporting Reconciliation & in domains of AR/AP, P&L statements, Cash Management, Maintenance of Book of Accounts, Finalization, Internal Controls, Client Relations and Performance Management. Possess a strong background in utilizing data from diverse financial and information systems to build tools and forecasting models that remarkably improve organizational decision-making capabilities resulting in increased profitability.

Result oriented & effective team leader with excellent planning, monitoring, critical thinking, attention to details, time management, analytical, coordination, communication, problem-solving & interpersonal skills.

|  |  |
| --- | --- |
| **Strengths & Skills** |  |
| * Acquiring ACCA, CA Inter plus 13+ years of diverse exp. * Capital Expenditure & Cost Control * Fiscal Planning, Budgeting and Forecasting skills * Business & Corporate Law, Auditing & Income Tax * Solutions Implementation & Process Improvement skills | * Financial Analysis/P&L Management/Risk Management * Adroit in Fixed Assets, AR/AP & MIS Reporting Skills * Bank Reconciliation, Negotiations & Inventory Control * Strategic Planning - Feasibility Study-Research skills * Confident - Divergent & Out of the box thinking |



**Educational Qualification**

# ACCA Level II (In Progress)

# CA INTER (Professional Education II) with 60% Grade 2004 – 2005

*The Institute of Chartered Accountants of India (College / University)*

# Bachelor's Degree in Finance with 71% Grade, Mumbai University 2000 – 2003



**Career Snapshot**

**Senior Accountant** – BICO DRILLING TOOLS (Schoeller- Bleckmann Oilfield Equipment AG) **Mar 2018 – Feb 2020 ROLES PERFORMED IN SCHLUMBERGER (2007-2017):-**

**Assistant Accountant -** Schlumberger (SLB) Abu Dhabi / Dubai **Feb 2016 – Aug 2017**

**Asset & Inventory Accountant**, Schlumberger (SLB) Al Khobar Saudi **Apr 2013 – Jan 2016**

**FMS System Integration Analyst** – Schlumberger, Dubai **Nov 2011 – Mar 2013**

**Management /Financial Planning Analyst** – Schlumberger, Dubai **Nov 2008 – Oct 2011**

**Accounts Payable/Inter Company Supervisor** – Schlumberger, Dubai **Jan 2007 – Nov 2007 Officer/Financial Shared Services Division –** ABN AMRO BANK, Mumbai, India **Jul 2006 – Dec 2006**

**Senior Financial Data Analyst –** EClerx Financial Services, Mumbai, India **Nov 2004 – Jun 2006**

*ECLERX (Investment Banking BPO)*



**Key Achievements**

* Gained 13+ years’ Experience within Multi-National Company and diversified industry in domains of Finance & Accounting
* Accomplishing ACCA & Accomplished CA INTER and Bachelor’s Degree in Commerce from one of the reputed University in India.
* Played a significant role in stabilizing and centralized the Inter-Company Reporting for MEA at HQ level in year 2008.
* Propitiously established Stores Process in place for the Saudi Segment keeping controls and bridging the Gaps in 2012. Successfully exceeded expectation in every year Performance Appraisal across all Schlumberger Roles.
* Instrumental in Reducing M&S & depreciation cost, billing DSO, inventory DSOH, and improving liquidity in Abu Dhabi.
* University Highest Scoring 99% Marks In Financial Accounting Final Year Graduation.



**Proven Job Role**

**Senior Accountant – BICO DRILLING TOOLS (Schoeller- Bleckmann Oilfield AG) Mar 2018 – Feb 2020**

* + Sole Responsibility of handling all **Accounting Sub Systems (AP AR IC Payroll & Cash Book)**, **General Ledger Budgeting, Forecasting, and Financial Planning Modeling & Feasibility Study** for the BICO Open Hole & Thru Tubing Motor Business within MENA Region.
  + **Treasury Management, Cash Flow** & Other Business Financial Requirements.
  + **Financial Analysis & Presentation of Monthly MIS Reports & Quarterly Form sets** to the Management in Houston & Austria.
  + **Financial Analysis** & **Variance Reporting** of Profit & Loss for each Cost Center or Project on basis of Prepaid & Accrual Accounting Concepts. Preparing Balance Sheet Notes for all Assets Liability Accounts (Including Assets/Inventory) with Recommendations.
  + Finalization of Accounts in Association with **Internal & Statutory External Auditors.**
  + Adherence to all Accounting Standards & Month end Closure **Reporting Procedures as per IFRS** & **Supervision over the Accountant for Book Keeping**.
  + Extensive experience in **WPS Payroll & Other HR / Admin Functions.**

# Involved in Extensive Credit Management with Suppliers & Collections from Customers with targets to reduce DSO.

* + **Implementation & Designing of ERP** conducting Risk Analysis within each Function to match the Requirements of the Industry & Accommodating Future Expansions.
  + Core Member of the **Bidding Team Involved in Pricing** for securing new Business.
  + **Assisting the Management** in Due Diligence of Potential Business Proposals.
  + **Guiding On Cost Control & Compliance Implementation** & Supervision within Finance and Operational Functions.

**Previous Assignments in Schlumberger:**

# Feb 2016 – Aug 2017 Assistant Accountant – Schlumberger (SLB) Abu Dhabi / Dubai Apr 2013 – Jan 2016 Asset & Inventory Accountant, Schlumberger, Al Khobar Saudi Nov 2011 – Mar 2013 FMS System Integration Analyst, Schlumberger, Dubai

**Nov 2008 – Oct 2011 Management /Financial Planning Analyst – Schlumberger, Dubai Dec 2007 – Oct 2008 Geo Market Inter Company Supervisor – Schlumberger, Dubai**

# Jan 2007 – Nov 2007 Accounts Payable / Inter Company Accountant - Schlumberger, Dubai

**Company Profile:** Globally Largest Oilfield Service Provider under Drilling Tool Segment: Key activity in Abu Dhabi including Fishing & Remedial Contracts with ADCO, ADMA, and ZADCO & Winter shall. Direct sales of drilling tools done via Dubai entities.

**Job Profile:**

* *Financial Performance Reporting Including Net Income Statement ,* reconcile Sub-system with General Ledger *& Balance Sheet Ratios Monthly and Quarterly*
* Budgeting Rolling Forecast (ROFO) & Analyzing Actual Vs Budget Variance across P&L, Balance Sheet.
* Capex requirement for fixed assets & cash flow liquidity considering net inventory.
* Cost Center Performance Reporting & KPI’s to Business Units Heads
* Balance Sheet Notes
* Fixed Asset & Inventory Management – Measures to Improve EBIT by controlling cost lines.
* Procurement Supply Chain Logistics Asset & Inventory Management – Handled team of 4 during 2013-16
* Materials & Supplies COS , Supply Chain Cost Management – Measures to Reduce M&S , T&M
* Reviewed Legal, Business, and Operational requirements - Conduct System Training Session both classroom and live meetings.
* Lead and direct a team of 5 in reconciling and reporting Inter-company balances to HQ during 2007-08
* Reconcile and confirm AP/AR balances and report the Inter-Company Matrix to HQ.
* Acting as the bridge between Field Operations & Finance department.

**Officer/Financial Division – ABN AMRO BANK, Mumbai, India July 2006 - Dec 2006**

* Worked as an officer in ABN AMRO Bank under Financial Shared Services Division which serves the Group Finance of Netherlands Business unit operating from Amsterdam.
* Perform monthly activities of **derivatives accounting & solvency reporting. Analysis & review Murex, Orchard** and other derivatives related manual journals posted to the balance sheet.
* Analyze off-balance sheet items like **movements in Options, Spots & Forward Agreements** entered into between ABN AMRO & counterparties. Provide input for process improvements. Assist in Automation of balance sheet process.

**Senior Financial Data Analyst – *EClerx (Investment Banking BPO****)* **Nov 2004 – Jun 2006**

* EClerx group of companies mainly served Fortune 500 Companies, one of the majors being **Lehman Brothers Holding**

Inc., which is a global investment bank serving corporate, government and high net worth individual clients.

* Affiliated with the team working on **Interest Rate Swap Risk Reconciliation Process** at EClerx, which caters to the structured interest rate division under fixed income focusing on interest rate swap under derivative market.
* Assisted in identifying breaks between the internal Lehman system and the confirmation generation process thus resulting in trades to be reconciled.



**Professional Development Courses Studied**

* Advanced Financial Accounting
* Advanced Cost Accounting
* Auditing
* Financial Management
* Business & Corporate Law
* Income Tax & Central Sales Tax
* Information Technology
* Management Accounting



**I.T Proficiency**

* Proficient in MS Office application (Word, Excel, PowerPoint, Strong Communication Skills).
* Tally, Lawson & Oracle Core ERP, FOCUS & Microsoft Dynamics ERP.



**Personal Details**

Nationality : Indian

Date of Birth : 19th Sep 1982 (Age: 37) Marital Status : Married

UAE Visa Status : Employment Residency

UAE Driving License: (License Holder since 2008 – 12 Years) Languages : English, Hindi

Reference : Available upon request

Personal Contact : [sarfraz-161221@2freemail.com](mailto:sarfraz-161221@2freemail.com)

Reference : Mr. Anup P Bhatia, HR Consultant, Gulfjobseeker.com 0504753686