

**CERTIFIED PROFESSIONAL**

Objective

To acquire a responsible and challenging position in the technical field that would utilize my skills, talents & knowledge and provides me an opportunity for personal development, while working to best of my ability for growth of the organization

Profile

Motivated, personable professional. Talent for quickly mastering new technologies. Flexible and versatile. Poised and competent with demonstrated ability to easily transcend cultural differences.

**Academic Profile\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

***Graduation* (2012)**in**B.E. Civil**, V.T.H.T. Engineering College, Anna University, Chennai – **79.9%**

***Higher Secondary Education* (2008)** from Don Bosco HSS, Kerala State Govt. – **78.66%**

***Secondary Education* (2006)**from Infant Jesus Girls HS, Kerala State Govt. –**77.06%**

Work Experience \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Al Hikma Building Contracting LLC, Dubai
* Duration: 11-Mar-2013 to Present, Position: Quantity Surveyor

Job Responsibilities:

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| --- | --- |
| * Quantity take off and preparation of Bill of Material
* Cost controlling by tracking the material requisition against BOM
* Developing strong relationships with the clients and sub-contractors
* Preparing & checking draft of agreements & LOI for sub contractors
 | * Review drawings and preparing enquiries for sub contractor
* Follow up, collecting quotations and preparing comparison chart for finalization of sub contracting work
* Updating variation list & maintaining pending variation file
* Collection of Handing Over Documents for submission to client
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* Vellapally Brothers Constructions Pvt. Ltd., Kerala, India
* Duration: 01-July-2012 to 31-Dec-2012,Position: Trainee Quantity Surveyor

Job Responsibilities:

|  |  |
| --- | --- |
| * Quantity take off and preparation of BOQ and tender documents
* Taking measurements & preparation of bills
* Preparation of program charts in Microsoft Project
 | * Rate analyzing with latest prices of resources
* Preparing weekly and monthly progress reports
* Valuing completed work and arranging certificate of payments
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**Software Skills\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| **Certified Skills** | AutoCAD 2013 Professional, Autodesk 3DS MAX 2012 Professional  |
| **Trained Skills** | AutoDesk Revit 2010, STAAD.Pro V8i, PPM with PrimaveraP6 & Microsoft Project 2007/2010, Microsoft Excel 2007/2010/2013 |

**Academic Projects& Achievements\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Mini Project:** “Testing the compressive strength of concrete using different admixtures”

**Design Project:** “Design of a Pre-engineered building”

**Main Project:** “Effect of industrial effluents on various grades of concrete”

**Others:**

* published two journals in the International Journal of Engineering Research and Applications
* presented paper at Velammal Engineering College, Vel Technical University and Mohamed Sathak A.J. college of Engineering

**Personal Profile \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Date of Birth 28-Aug-1990

Sex Female

Marital Status Married

Languages known English (Read, Write, Speak)

 Hindi (Read, Write)

 Malayalam (Read, Write, Speak)

 Tamil (Speak)

Nationality Indian

Visa Status Husband’s sponsorship

Hobbies Fabric painting and Glass painting

**Declaration \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

I, Deepthi Susan Zachariah, hereby declare that all the details furnished above are true to the best of my knowledge



 **Gulfjobseeker.com CV No:** **971490**