Hareshkumar

[Hareshkumar.176676@2freemail.com](mailto:Hareshkumar.176676@2freemail.com)  

**Qualified Chartered Accountant, Highly accomplished, results-driven accountancy, finance managerial skills and Team Management Skills seeking assignments in Internal Control Systems, MIS and Analysis of financial statements with an organisation of high repute.**

***Career Précis***

* **Over 5 years’** experience in External Auditing, Internal Auditing, Management Information System (MIS), Budgeting, Internal Control Systems and Accounting, Financial & Strategic Planning.
* External Auditing as per requirements of International Financial Reporting Standards (IFRS).
* Internal auditing of various organizations on Risk based Approach.
* Expert knowledge of the Management Information Systems (MIS) for yearly, monthly, weekly daily basis.
* Preparation of the Budgets and analysis of the deviation based on actual performance of the population.
* Analysis of the Internal Control Systems, advising improvement in present controls systems.
* Review of the monthly accounting of MNCs.
* Possess excellent interpersonal, communication, analytical abilities with organizational skills with proven abilities in training & development and customer relationship management.

***Scholastics***

* Presently pursuing **ISA (Information System Audit) from the ICAI**
* **NSE’s Certification in Financial Markets (NCFM) – Capital Markets (Dealers) Module** in April 2008
* **NSE’s Certification in Financial Markets (NCFM) – Derivatives Market (Dealers) Module** in April 2008.
* **Chartered Accountant** from ICAI (India) in May 2008.
* **Master of Commerce** from H.L. College of Commerce, Gujarat University in April 2004.
* **Bachelor of Commerce graduation** from L.J. College of Commerce, Gujarat University in April 2002.

***Occupational Contour***

**A Reputed Chartered Accountant Firms, Dubai Auditing Nov’10 till date**

**Senior Auditor**

***Key Result Areas:***

***Planning resources, Team Management, Internal and External Audit Management and Consulting***

* Reporting to Audit Partner with regards to resource planning, review and audit matters.
* Conducting of External Auditing as per International Financial reporting standards (IFRS).
* Co-ordinate with the accountants for audit process and ensures to get all the information for successful completion of the audit.
* Carried out of internal audit as per International Standards of Auditing (ISA).
* Ensures that monthly accounting data to be available from client and ensures that monthly accounting reports should be submitted in time, which are as per IFRS and ISA.
* Review and analytical analysis of the Financial Statements.
* To work strictly according to deadline for Quarterly and Year end financials and ensures from the client for all the information are available in time.
* Planning the resources and ensures to complete the assignment within time frame.
* Managing the team of the Audit Juniors and advising and ensures to execute the jobs in time.
* Physical Verification of the Fixed Assets records and verification with the records maintained and ensures to keep it updated.
* Preparation of the monthly cash forecast reports for the management.
* Preparation of the Management Information Report (MIS) like monthly, weekly reports and yearly budget and submission it in time to management.

***Finance and* *Accounts***

* Possess extensive finance & accounting experience in diverse industries. Proven ability to improve operations, impact business growth & maximize profits through achievements in finance management, cost reductions, internal control & productivity improvements.
* Exposure in conceptualizing and implementing financial procedures including working capital management and internal financial controls
* Monthly Accounting of the Multinational Companies for Example Eltel Network FZ- LLC Subsidiary of the Nokia Siemens, Finland.
* Advise to client for complex foreign exchange accounting & calculation as per IFRS requirements.

***Quality Assurance of audit / Accounts***

* To ensures the Quality of the Audit ensuring that the Audit should be as per Standards of the Auditing.

**Kuna Impex Pvt. Ltd, India Finance Division Nov’08 – Oct’09**

**Manager Finance**

***Key Result Areas:***

* Preparation of the Credit Monitory Analysis (CMA) for assistance for working capital requirement for long term and medium term requirements.
* Submission of Stock statement and Accounts receivables (AR) statements as per bank’s requirements.
* Preparation of Annual Budget and Submission of Monthly and Weekly Reports.
* Review of the accounts on the weekly basis, advising for improvement for the same.
* Major roles and responsibilities were to managing, controlling and daily reporting of finance, Accounts, collection and inventory department.
* Preparation of timely and accurate daily MIS reports and other financial statements to provide feedback to the CEO, CFO & top management of the organization.
* Preparation of the monthly and yearly budget, variance analysis and taking proper decision to the growth prospective.
* To ensure correct recording of all the revenue and expenditures as per the accounting standards, Laws and policies.
* Preparing & finalization of year-end / monthly financial statements independently and with Strong co-ordination with branches/ different departments.
* Conceptualizing, implementing and supervising financial accounting and reporting processes.
* Co-ordination with internal and statutory auditors for the finalization of monthly, quarterly and yearly financial statements

***Highlights:***

* Attended regular lectures of the technical seminar in WIRC, Ahmedabad

**Crow Horwath, Sharjah, UAE CA & Business Advisors Dec’08 – Oct’09**

**(Formerly Known as Horwath Mak)**

**Sr. Auditor**

***Key Result Areas:***

* Independently handling statutory audit from starting to finalization of accounts as per IFRS.
* Independently handing of real estate regulatory authority (RERA) audit of various real estate developers according to RERA Regulations.
* Carried out the Internal Audit from startup till issue of Internal Audit Reports.
* To prepare the Project report and feasibility studies of the various Limited Liability Company, Free Zone Company & Establishments.
* Advising the client’s in the matter of UAE laws and regulations in various business situations.

***Highlights:***

* Attended 1 day seminar for IFRS in Moscow Hotel, Dubai.

***Article ship Training & Senior Audit Executive***

Mukeshkumar Jain & Co, CA, Ahmedabad Article Clerk Aug’04 – Aug’07

Mukeshkumar Jain & Co., CA, Ahmedabad Senior Audit Executive Sept’07 – Nov’08

* Maintaining books of accounts, preparing financial statements and application of accounting standards.
* Computing & filing Income Tax of Individuals and Partnership firms.
* Assignments Handled:
* Internal Audit of Public Ltd. Manufacturing Company.
* Statutory Audit of Dena Bank.
* Statutory Audits of Private Companies.
* Audits of Proprietary & Partnership firms.
* Incorporation of Company with ROC.

**IT SKILLS:** Windows 98 / 2010, Tally 9.1 ERP, MS Word, MS Excel, PowerPoint and Internet, Using Accounting software Of Manus integrated with various SAP modules.

***Personal Dossier***

Date of Birth : 7 October 1980.

Address : Bur Dubai, Dubai, UAE.

Nationality : Indian.

Civil Status : Married.

Languages Known : English, Hindi, and Gujarati.

Visa Status : Resident Visa of UAE provided by current employer (JCA)

Driving License : Valid UAE driving license and India driving license.

**Last Salary Drawn + Benefits**

**AED 8,000/- Plus Company Provided Car with All the expenses.**

**Expected Salary**

**AED 15,000 with Family Accommodation**