## CURRICULUM VITAE

## Name : Mathews

**Date of Birth : 31- 05 -1966**

**Nationality : Indian**

**Marital Status : Married**

**Visa Status : Visit Visa**

**Driving License : Valid UAE Driving License**

**Languages Known : English, Hindi, Tamil, Malayalam**

**E-mail Address :** **Mathews.203957@2freemail.com**

### Educational Qualification

1. **Bachelor of Mechanical Engineering passed with Distinction in 1988 from University of Kerala, India.**
2. **Computer Proficiency in Windows Office Software.**
3. **AutoCAD Releases 2000 and above.**
4. **Logikal by Orgadata**

### Present Job

**Last employment as Senior Estimator with Sayel International, Abu Dhabi.**

#### JOB PROFILE

## FROM FEBRUARY 2014 TO : M/S CORNISH ARABIAN ALUMINIUM,

##### JANUARY 2016 (2 YEARS) DUBAI, UAE.

**DESIGNATION : ESTIMATION TEAM LEADER.**

### Details of Work

1. Estimation and QS of all Aluminium & Glazing works like curtain walling systems, Frameless Glazing and Glazed Partitions etc. from tendering to final stage as per Contract Specifications.
2. Sourcing out materials, glass and accessories and their availability.
3. Sending out queries regarding technical specifications, Availability complying Project Specifications.
4. Sending out queries for specific items and decorative elements which are not covered under general Aluminium and Glazing Works scope.
5. Interaction with various departments at various stages of estimation for having better understanding about pricing and identifying areas needed special attentions.
6. Attending meetings with clients at various stages of estimation for having better understanding regarding pricing.

## FROM APRIL 2012 TO : M/S AL ABBAR ALUMINIUM

##### DECEMBER 2013 (1 AND 1/2 YEARS) DUBAI, UAE.

**DESIGNATION : PRODUCTION MANAGER.**

### Details of Work

1. In-charge of production and quality control of Aluminium & Glazing works, curtain walling systems, Metal and Composite Panel Claddings, Frameless Glazing and Glazed Partitions etc. for Prestigious Multi Story Buildings and Dubai International Air Port Concourse 3.
2. Preparation of daily, monthly production, quality control and test programs, Production Programs, Monthly Budgets, Maintenance documents and manuals.
3. Site erection and testing of Aluminium and Glazing works as per contract specifications.

## FROM JANUARY 2005 TO : M/S GLOBAL PIONEER ALUMINIUM

##### FEBRUARY 2012 (7 YEARS) AJMAN, UAE.

**DESIGNATION : ESTIMATION ENGINEER.**

### Details of Work

1. Estimation and QS of all Aluminium & Glazing works like curtain walling systems, Frameless Glazing and Glazed Partitions etc. from tendering to final stage as per Contract Specifications.
2. Sourcing out materials, glass and accessories and their availability.
3. Sending out queries regarding technical specifications, Availability complying Project Specifications.
4. Sending out queries for specific items and decorative elements which are not covered under general Aluminium and Glazing Works scope.
5. Interaction with various departments at various stages of estimation for having better understanding about pricing and identifying areas needed special attentions.
6. Attending meetings with clients at various stages of estimation for having better understanding regarding pricing.

## FROM NOVEMBER 1998 TO : M/S BOSCO ALUMINIUM

##### DECEMBER 2004 (6 YEARS) SHARJAH, UAE.

**DESIGNATION : PRODUCTION / ESTIMATION**

 **ENGINEER.**

### Details of Work

1. Production and quality control activities related to Aluminium & Glazing works, curtain walling systems, Frameless Glazing and Glazed Partitions etc.
2. Implementing and monitoring of Quality control systems for the above items as per specifications.
3. Preparation of daily, monthly production plans, cutting lists, quality control and test programs, Production Programs, Monthly Budgets, Maintenance documents and manuals.
4. Materials take off and preparing detailed Bill of Materials required for the execution of the various projects using Gulf Extrusion, Wicona, Technal systems (Profiles and Accessories).
5. Preparation of test procedures and programs, maintenance documents and manuals.
6. Site erection and testing of curtain walling systems as per contract specifications.

## FROM NOVEMBER 1995 TO : M/S DUTCO BALFOUR BEATTY LLC

## OCTOBER 1998 (3 YEARS) DUBAI

**DESIGNATION : QA/QC ENGINEER.**

### Details of Work

1. Implementing and monitoring of Quality control systems as per ISO 9000 specifications.
2. Drawings/ Documents, Materials submittals; checking and control.
3. Preparation of test procedures and programs, maintenance documents and manuals.

**FROM DECEMBER 1994 TO : M/S AUTOMATIC SYSTEMS**

**OCTOBER 1995 (1 YEAR) CORPORATION, ABU DHABI.**

**DESIGNATION : MECHANICAL ENGINEER.**

###### Details of Work

In-charge of steel fabrication work shop making fabricated items, production control, supervision, production planning, estimation, preparing quotations, controlling the work force, dealing with clients, co-ordination with other departments, labor welfare etc.

**APART FROM THE ABOVE 6 YEARS WORKING EXPERIENCE IN MUMBAI, INDIA.**