**Gulfjobseeker.com CV No:** **1275192**

**Mobile +**971505905010 / +971504753686

To get contact details of this candidates

Submit request through Feedback Link

<http://www.gulfjobseeker.com/feedback/submit_fb.php>

**OBJECTIVE:**

Looking forward for an opportunity to prove the capabilities to create produce, supervise, execute and accomplish significant tasks, would like to work in a dynamic and growth oriented organization by applying my acquired professional academics, skills & creativity with a commitment to achieve high quality result.

**WORK EXPERIENCE:**

**Kamal LimitedHead Office (Lahore) Sep 10, 2013 to Mar 15, 2014**

**Supply chain and Procurement Officer**

**Responsibilities:**

* Receiving raw fabric from Factory in oracle software.
* Control the staff on sale events on the shop as super wiser.
* Maintain ledgers of vendor and their payment Schedule.
* Look after fabric factory related Procurement.
* Arrange Garments from outsource vendors.
* Arrange denim, chiffon, Medium Silk, Shamuses and Grip fabric from outsource for in house of production.
* Look after Operations related purchasing.
* Tally ledgers with vendors.
* Correspondence with vendors via e- mails, tale- talk & meeting with them.
* Daily reports on given assignments to evaluate results
* Search new vendors relating to fabric factory and denim garments.
* Correspondence with Accounts department regarding payment of vendors.

**Stylo Shoes Pvt Ltd**

**Warehouse supply chain officer Jun 13, 2011 to Sep 10, 2013**

**Responsibilities:**

* All Receiving & Dispatch Working on thesoftware (RMS, ORACLE and AX Dynamics)
* ERP (Enterprise Resource Planning) Erp. lnk (**Oracle**)
* Prepare the all record about receiving and Dispatch in excel report and present to manager on daily basis and monthly too.
* Attend the meeting whenever the errors accord by venders with head of departments and managers.

**EDUCATION:**

* B.com (IT) Punjab University Lahore **(2011)**
* Intermediate (FSC pre engineering) Board of Intermediate & Secondary Education Lahore **(2008)**
* Matriculation Board of Intermediate & Secondary Education, Lahore **(2006)**

**COMPUTER SKILLS:**

`

* MS-Windows 2K XP (installation and operating)
* MS-Office Word, Excel and power point)
* Work on Coral draw 12 and 16 **(CERTIFIED FROM LAHORE CHARMER OF COMMERCE & INDUSTRY)**

**PERSONAL PROFILE:**

* Date of Birth 26-07-1989
* Marital Status Single
* Nationality Pakistan
* Religion Islam
* Visa Status Visit Valid till 16 April