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# Career Objective

Curriculum Vitae

**Gulfjobseeker.com CV No:** **1304436**

**Mobile +**971505905010 / +971504753686

To get contact details of this candidates

Submit request through Feedback Link

<http://www.gulfjobseeker.com/feedback/submit_fb.php>

My Objective is to gain employment and display my skills, great work ethic and positive attitude to an employer that will be proud of the decision they made in hiring me.

# Areas of Expertise

 Money Exchange Bureau (1 Year- 3 Months Gulf Experience in Abudhabi Sector)

 . Branch Administration **.** AML Compliance **.** Authorisation of Stock movements and JVs

**Banking & Finance (15 years)**

## Insurance Credit Control Investments Customer Relation

Sales & Marketing (4 ½ years)

## Business DevelopmentMarket Survey Sales Promotion Team Building

H.R & Administration (1½ years)

## Personal Affairs Staff Training Staff Assessment and Promotion

**Professional Qualification**

###  M.Com

* + **NCFM Certificate Capital Market Module, Reg. No. NFCM -00000 491848**
	+ **Diploma in Financial Accounting** (course attended)

# Employment History

 Year : 20th February, 2013 – 31st May 2014

 Position : Branch Head

 Company : M/s AL AHALIA MONEY EXCHANGE BUREAU GROUP, UAE.

Year : April, 2008 – 11th February 2013

Position : Branch Manager

Company : M/s MUTHOOT FINANCE COMPANY LTD

Year : June, 1997 – March, 2008

Position : Area Manager

Company : M/s INTEGRATED FINANCE GROUP

Year : November, 1995 – May, 1997

Position : Executive-Purchase and Personnel Affairs

Company : M/s BABY MARINE INTERNATIONAL

Year : January, 1993 – October, 1995

Position : Sales Executive

Company : M/s. KITEX LTD

Year : May, 1991 – October, 1992

Position : Sales Officer

Company : M/s. HANS Marketing & Services PVT LTD

Professional Expertise & Significant Achievements

* + Planning and executing annual sale budget.
	+ Responsible for managing portfolio of Corporate and Commercial Clients.
	+ Monitoring Credit policy and ensuring excellent service delivery to Customers.
	+ Processing month-end closings and monthly reports.
	+ Managing multiple tasks with competing priorities.
	+ Formulate marketing strategies to increase the business volume and improve profitability.
	+ Coordinate and Conduct local events and Market surveys.
	+ Appointment & Training of spotters, Brokers and Dealers.
	+ Acting as a connecting link in between the Clients and the company.
	+ Co-coordinating projects on Market development and implementation of promotional strategy.
	+ Experienced in the preparation of various types of documents such as progress reports, minutes, event reports, process reports and other documentation.
	+ Experienced in the methodology of demonstrating various Human Resources Development Programs for the benefit of both employers and employees.
	+ Administrating the overall performance of the Workers and Supervisors and reporting to the Management.

Work Related Training

* + Attended one day Gold appraisal training conducted by Muthoot Finance Ltd
	+ Attended 3 days workshop Share Trading conducted by Integrated Finance Ltd at Chennai.
	+ Attended workshop in Leadership Development program organized by SCMS at Cochin.
	+ Attended training program organized by AIIMS at Anna Salai Market Development Activities.
	+ Attended training camp on Psychological Approaches to Human Resource Development organized by AIIMS.
	+ Attended training program in Market Development by Integrated at Chennai.
	+ Attended one day AML Training program conducted by Al Ahalia Exchange.
	+ Attended Product training programs by Al Ahalia Exchange House.

Personal Details

Nationality : Indian

Marital Status : Married