**Curriculum Vitae**

**Gulfjobseeker.com CV No:** **1311240**

**Mobile +**971505905010 / +971504753686

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| --- | --- |
| Objective | **To obtain a challenging position where I could further improve my abilities to develop managerial skill by working in a responsible position in a dynamic organization with opportunities for career growth. I can work well under pressure, either as an individual or a part of a team. An effective, nature communication with excellent interpersonal skills.** |
| Personal Profile |   **Date of Birth 23 March,1988****Gender Male****Nationality Pakistani** |
| ***Professional Education*** |  **BBA (Marketing & Finance) from Preston University Kohat**  |
| Academic Qualification |

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| --- | --- | --- | --- |
| **Degree /Certificate** | **Year** | **University /Institution** | **%age/GPA** |
| **BBA(Marketing & Finance)** | **2012** | **Preston University Kohat** |  **2.6/4.0** |
| **Humanities**  | **2008** | **Post graduate college Kohat** |  **50%** |
| **S.S.C (Matric)** | **2006** | **BISE Kohat** | **50%** |

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| ***Experience*****Professional Experience** **Skill and Qualification** | * **Internship in cement factory Kohat**
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| * **Marketing executive of Zoha institute of kohat (jan 2012 to September 2013 ) my responsibilities is that. Promote awareness of brand image internally externally; Use sales techniques that maximize revenue while maintaining existing customers loyalty; Recognize opportunities to up-sell the customer sell enhancements to create a better experience or event; Encourage customers or callers to purchase or schedule preview package sales; Explain details requirements related to attending a sales presentation to potentials; Verify that individuals meet eligibility requirements for preview package sales; Determine and give information to customers answer customer questions; Receive, record, and relay messages accurately, completely, and legibly**
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| * **One and half Year Marketing Executive of Zoha Institute Kohat**
* **Use logic and reason to identify the strengths and weaknesses of alternative solutions, conclusions or approaches to problems**
* **Talk to others to convey information effectively**
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| ***Workshop*** | * **Certificate by NATIONAL PRODUCTIVITY ORGANIZATION for attaining the training program on “Future challenges for Pakistan (Services/Industry)”**
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| ***Computer Skills*** | * **6 months certificate of computer courses**
* **MS Office**
* **Ms Excel**
* **Ms Access**
* **MS Windows**
* **Internet.**
* **Software Installation.**
* **Face book, yahoo and Skype**
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| ***Interests*** | * **Internet Browsing.**
* **Watching Movies**
* **Playing and watching Cricket**
* **Business Occasion**
* **Tourism**
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| ***Languages*** |   **I have strong interpersonal and communication skills.*** **English**
* **Urdu**
* **Pashto**
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