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| **Objective:** | To lead the organization being strategic partner of top management team of organization. |

**Professional Career Summary:**

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| **Professional Certification :** | ACMA | |
| **Education :** | B.Sc ( Double Maths, Physics ) | |
| **Work Experience :** | Duration | Organization & Designation |
| May 06 – Oct 14 | Gulistan Group of Companies as Manager Business Planning, Costing, Accounts. |
| Jul 03 – May 06 | Gulistan Group of Companies as D.M Group Accounts. |
| April 00 – Jul 03 | Prime Dairies Ltd as Deputy Manager Accounts & Finance. |
| Aug 98 - Mar 00 | Prime Rangers Dairy Product (Pvt) Ltd as Manager Accounts & Finance. |
| Feb 98 - July 98 | Oriental College Of Arts |
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**Work Experience**

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| **Organization :** | **Gulistan group of Companies.** |
| Organization Type : | Textile. |
| Designation : | Manager Business Planning, Costing, Finance, Accounts |
| Tenure : | May 2006 to October 2014 |
| Location : | Lahore, Pakistan |
| Area(s) of Experience : | Business Planning, Costing, Management, Financial Research, Analysis & Planning. |
| Reporting to : | Managing Director |
| Responsibility : | Management Reporting, Budget & Forecasting, Formulating Strategy, Leading & Supervision. |
| Span of Control : | 3 staff |
| Brief Job Description : | * Budgeting and forecasting with periodical controls, variance analysis, management reporting and ensuring compliance * Financial management; * System development for effective operations; * Preparing monthly, annual and five year plans; * Making revisions in plans by scanning the economic environment quarterly. * Capital expenditure analysis * Analyzing new products by keeping close liaison with R & D department to produce new product with higher profit. * Analyzing the current product mix to produce optimum product mix which can generate the maximum profit. * Analyzing the product cost and keeping close liaison with R & D department to find ways and means to reduce the product cost i.e. by changing material composition, or by increasing production of machines. * Controlling the operations by taking corrective action to keep operations in line with budget. * Pre costing i.e pricing of different types of yarn for both local & international markets. * Holding monthly meetings to review performance of sales and production departments. |

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| **Organization :** | **Gulistan group of Companies.** |
| Organization Type : | Textile |
| Designation : | D.M Group Accounts, Accounts & Finance |
| Tenure : | July 2003 to May 2006 |
| Location : | Lahore, Pakistan |
| Area(s) of Experience : | Accounts , Finance, and MIS |
| Reporting to : | Group Manager Accounts |
| Responsibility : | Monitoring Accounting Systems / Procedures Review and Development |
| Span of Control : |  |
| Brief Job Description : | * Providing management with financial ratios and related KPI’s relevant in decision making * Managing group chart of Accounts; * Consolidating the financial statements of group companies; * System development for effective operations; * Monitoring invoicing, payment and recovery; * Preparation and submission of different reports as per SECP and statutory requirement |

**Work Experience**

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| **Organization** | **Prime Dairies Ltd.** |
| Organization Type : | Manufacturing Dairy Products. |
| Designation : | Deputy Manager Accounts & Finance |
| Tenure : | April 2000 – July 2003 |
| Location : | Lahore, Pakistan |
| Area(s) of Experience : | Finance & Accounting |
| Reporting to : | Managing Director |
| Responsibility : | Management Reporting, Audit & Assurance, Formulating Strategy, Budget & Forecasting, Leading & Supervision Finance & Accounting, Financial Research & Analysis, Supply Chain Management, Banking ,Financial Operations, Finalization of Accounts, Audit Facilitation, and Preparation of Periodical Reports including Annual Report, |
| Span of Control : | 15 staff including 3 Officer |
| Brief Job Description : | * Controlling corporate financial planning; * Budgeting and forecasting with periodical controls, variance analysis, management reporting and ensuring compliance * Funds and treasury management; * Financial research and analysis. * Accounting System development for effective operations; * Monitoring invoicing, payment and recovery; * Liaison with banks and handling all banking matters; * Preparation and submission of different reports as per SECP and statutory requirement * Preparation of different reports required for management’s decision making. |

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| **Organization :** | **PRIME RANGERS DAIRY PRODUCT (Pvt) Ltd.** |
| Organization Type : | MILK COLLECTION |
| Designation  Tenure : | Manager Finance & Accounts  August 1998 to March 2000 |
| Location : | Lahore, Pakistan |
| Area(s) of Experience  Reporting to  Responsibility : | Finance & Accounting  Managing Director  Financial Operations, Payroll, Bank Reconciliation, Finalization of Accounts, Audit Facilitation, and preparation of Periodical Reports including Annual Report. |
| Span of Control : | 10 staff including 2 Officer |
| Brief Job Description : | * Controlling financial planning; * Budgeting and forecasting with periodical controls, management reporting. * Monitoring bookkeeping. * Accounting System development; * Monitoring invoicing, payment and recovery; * Liaison with banks and handling all banking matters; * Monitoring payroll system. * Preparation and submission of different reports as per SECP and statutory requirement. |

**Internship Experience**

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| **Organization :** | **ORIENTAL COLLEGE OF ARTS** |
| Organization Type : | TEACHING |
| Designation : | Accounts Executive |
| Tenure : | February 1998 to July 1998 |

**Professional Certification & Academic Education**

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| **Sr.** | **Certification / Degree** | Institution / University | **Specialization / Major** | **Passing Year** |
| 1 | ACMA | ICMAP | Management Accounting | 2002 |
| 2 | B.Sc | University of The Punjab | Science | 1995 |
| 3 | F.Sc | Govt civil lines college, Lahore | Science | 1992 |
| 4 | Matric | Govt High School Baghban Pura, Lahore | Science | 1990 |

**Computer Skills and Other Abilities**

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| **Sr.** | **Skills & Abilities** | **Proficiency Level** | **Last Used / Practiced** |
| 1 | Word Processing | Excellent | Currently Using |
| 2 | Soft Presentation | Above Average | Currently Using |
| 3 | Outlook Express | Average | Currently Using |
| 4 | Spread Sheet | Excellent | Currently Using |
| 5 | System Designing | Excellent | 2000 |
| 6 | Budgeting and Forecasting | Excellent | Currently Using |
| 7 | Database Management | Average | 2005 |
| 8 | Financial Analysis Tools | Excellent | Currently Using |
| 9 | Statistical Tools | Average | 2006 |

**Remarkable Achievements**

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| **Sr.** | **Description of Activities** | Year |
| 1 | Conducted System and Process study for ERP (Oracle) at Gulistan Group of Companies. | 2013 |
| 2 | Developing & Leading the System of Costing for Management. | 2006 |
| 3 | Accounting System/Procedure Designing at Prime Dairies Ltd. | 2000 |
| 4 | By leading the team of trainees finished the one year back log of book keeping. | 2000 |
| 5 | Accounting System/Procedure Designing at Prime Rangers Dairy Project. | 1998 |
| 6 | Accounting System Designing at Oriental College of Arts. | 1998 |

**Professional Development**

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| **Sr.** | **Workshops / Seminars** | Year |
| 1 | Seminar on IAS | 2007 |
| 2 | Workshop on Learning IFRS | 2006 |
| 3 | Workshop on Time Management | 2006 |
| 4 | Seminar on Audit Assurance | 2004 |

**Social Membership & Co-curricular / Leisure Activities**

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| **Sr.** | Description of Activities |
| 1 | Reading Books |
| 2 | Playing Cricket |
| 3 | Badminton. |

**Personal Information**

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| Marital Status | Married |
| Religion | Islam |
| Language Competency | English,Urdu |
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