

Catherine

Bur Dubai,Dubai UAE

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OBJECTIVE:

**To obtain a position that will enable me to use my strong self confident, customer service, product knowledge, my educational background and my passion towards good work ethics, and the ability to work well and deal with people.**

WORK EXPERIENCES

Date: PRESENT - January 2016

Company: Lifestyle (LAND MARK GROUP)

Position: Sales Associate

Department: Cosmetics, SPA

Responsibility;

Sell & create revenue of the company.

Provide exceptional service to every customer.

Present and sell the cosmetics products to the costumer with full knowledge, self confident, and a friendly approach.

Set goals to achieve the everyday target and monthly target.

Do merchandise and maintain the cleanliness and orderliness of the cosmetic display.

Do inventory of the item to avoid losses.

Date: June 2012 - October 2015

Company: **Marco Polo Plaza Hotel***(Cebu 5 star hotel)*

Position: ***Cashier l Front Desk Receptionist***

Responsibility;

Posses good customer service.

Great guest and welcome in a polite and attentive way.

Attends guest concern, answer public inquiry about the booking, rates, and do reservation and bookings for the dinning guest.

Receive payments via electronic or cash.

Cooperate with all the department of the hotel to ensure the guest satisfaction of the service.

Date: October 2010- May2012

Company: **Watsons Beauty & Health Drug Store**

Position: Sales Demo

Responsibility:

Selling the skin care product to the customer in a most pleasant way and friendly approach.

Greeting the customer with a smile and understanding their needs about skin care, so therefore product knowledge is a must.

Educational Background

College:

**University of Cebu Main Campus - College of Commerce**

*Sancianco St.., Cebu City 6000 Philippines* ( +63-32255777 )

Graduate of **Hotel & Restaurant Management**

2007-2012

College:

**University of San Jose Recolletos**

*Magallanes St, Cebu City 6000 Philippines ( +63-324179500 )*

College of Arts major in Mass Communication

2006-2007 ( undergraduate)

Personal Data

Age: 28yrs.old

Birth date: May17, 1989

Nationality: Filipino

Height: 5’4