**CURRICULAM VITAE**

**Gulfjobseeker.com CV No:** **1341882**

**Mobile +**971505905010 / +971504753686

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| **Executive Profile** | Result Driven Professional with good Analytical and Communication SkillsPossess good domain knowledge in different fields of accounting and financeCapable of handling organizational pressure and ensuring objectivity in all areas of operations. |
| **Education** | **Executive M.B.A -2014** KSOU. Karnataka, India.**Chartered Accountancy Inter - May 2006 Passed out**The Institute Of Chartered Accountants Of India.**Bachelor of Commerce - May 2003**Osmania University, Hyderabad, India. (RRD Degree College) |
| **Work Experience** |  **Assistant Manager Finance & Accounts In SNEHA GROUP 5 Years** **(Jan 2010 -Jan 2015)** **SNEHA FOODS & FEEDS LIMITED****SNEHA FARMS PRIVATE LIMITED** **Manufacturer of Edible oils**(Soya, Ground Nut, Rice Bran, DOC &Feed)**WORK PROFILE:*** Preparation and Presentation of Financial Statements.
* Preparation of MIS Reports, inventory valuation, Stock Reconcile, Monthly closing Reports, Monthly Abridged Cost Statements.
* Handling day to day Activities, Ledger Monitoring, Authorization of Entries, Capitalization of assets, ensuring with project report.
* Accounting for the fixed assets and maintenance of fixed assets schedules & Term Loans Registers- Repayment & monthly reconciliation.
* Ensuring accurate and appropriate recording and analysis of revenue and expenses, Preparation of Bank reconciliation statements.
* Preparation and Presentation of Stock Statements to banks for availing Working Capital (Cash Credit) Monthly.
* Analyze on business operations including Receivables and Payable trends, and future revenues.
* Handling of Cost Audit, Internal Audit, Stock and Receivables Audit of Companies on Timely basis.
* Assist in Audit planning & management activities for ensuring completion of internal and external audits within time.
* Ensuring the statutory compliance of direct & indirect tax matters like PF, ESI, VAT, Sales Tax, Service tax & Income Tax.
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| **Audit Experience** | **2007 - 2010 DASARATHI & ASSOCIATES****Audit:*** Handling internal audits and preparing audit reports for Management reporting.
* Identifying and addressing non-conformities within the organisation.
* Assisting in conducting timely audits.
* Conducting &supervising internal and statutory audit of financial organizations and Banks.

**Management Services:*** Preparation of Budgetary Statement & Feasibility Reports
* Consolidation of Accounts
* Preparation of projected Profit and Loss accounts
* Preparation of Reports for Bank/Government Loans
* Preparation of Cash & Fund Flow Statements and their analyses
* Capital expenditure Analysis and Depreciation Statements
* Statutory Audit of Accounts and Records
* Preparation of Audit Reports and Audit Working Papers
* Codification of general audit plans and programs
* Inventory Audits and preparation of Inventory reports

**Taxation:*** Tax Assessments for Individuals, Partnership Firms & Corporate Companies
* Preparation of Statement of Accounts for Income Tax purposes Preparation of papers for Tax assessments and appeals Leading teams for Corporate Tax Audits

**BRIEF DETAILS OF MAJOR AUDIT HANDLED:****Statutory Audits:*** BHEL ( Leading PSU, Hyderabad )
* Prasad constructions Limited ( Engaged in Constructions )
* Pruthvi Engineering Works Pvt. Ltd

**Internal & Tax Audits:*** Maruthi Engineering works
* Sai Automobiles
* Narayana Agri products
* Sai Krishna Construction Pvt Ltd
* Pragathi Finance
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| **Software knowledge** | Proficient in Microsoft Office 2010 (Advanced Excel, Word, Power Point ) Working Knowledge Oracle ERP, Focus ERP, Wings ERP and Tally Erp, SAP Fico |
| **Personal Details** | Date Of Birth : 27nd October 1982Marital Status : Married Languages Known : English, Hindi & Telugu  |

Date:

Place: **Dubai**