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**CURRICULUM-VITAE**

**Career objective:** To use my skills in best possible way for achieving company’s goal in a dynamic and fast paced workplace.

Date and place of Birth: 22/05/1981 in Itahari-4, Sunsari, Nepal

Gender: Male

**Key qualifications:**

Sales, marketing and customer relationship management, fluency in English and international experience.

**Education:**

2002-2007 Bachelor’s degree in business studies

1999-2002 Class 11 and 12 (+2) in management

1987 -1998 School leaving certificate (S.L.C)

**Work experience:**

**2013-2015 Retail store “Dhukuti” Manager** at the "Association for Craft Producers",

Kathmandu, Nepal from January, 2013 till January, 2015 (2 years).

Responsibilities: Planning product, Advertising, Sales policy, Stock

Control and Customer management. Develop and implement sales

Strategies, Performance evaluation and improvements plans.

Marketing and Inventory management. Supervise, evaluate and motivation of

Sales staffs. Handling customer objections.

2009-2012 **Sales supervisor at the "**Alphamegha Hypermarket", Nicosia, Cyprus,

(Part-time job alongside studies.)

Responsibilities: Assist the Sales Manager, sales promotion, inventory

Management, supervise and coordinate sales staff, identifying customer

Need. Handling customer complaints.

2007-2008 **Accountant cum sales executive** at "The Raymond shop pvt. Ltd".tripureshwor

Kathmandu, Nepal.

Responsibilities: prepare, examine, and analyze accounting records and

Sales promotion.

2002-2006 **Account Assistant** at the "Gopal Soap Industries (P) Ltd", Kathmandu, Nepal

Responsibilities: debits/credits to proper account, journal entries

**Training:**

2010- Modern Greek-Level 1, European University, Cyprus,

Seminar on “Safer Internet” issues, European University, Cyprus

2005- Computer Accounting (Tally) and Basic Computer Course

**Achievements and Extra Curricular Activities:**

**President** of the Nepalese Student Association honored by the Department of Admissions and the Office of Student Affairs of European University Cyprus for the academic year 2011-2012

**Language skills:**

Nepali: First language

English: Excellent skills, both written and spoken

Hindi: Excellent skills, both written and spoken

Greek: Elementary level (can understand and good on spoken)

**Personal interests:**

Sport, music, literature and travel