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**Nikhat**

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**Dental Care & Services Professional**

**Seeking career enriching assignments as Dental Surgeon to leverage experience in**

*Dental Service Delivery / Patients Care / Scaling &Root Planning /* Oral Surgeries/ Prosthodontic & Surgical Treatment

***Location Preference: Dubai , alain ,abudhabi.saudi arabia***

**Professional Overview**

* University Topper (Bachelors in Dental Surgery) with**more than 6years**of experience in handling Dental Operations and Carefor the patients that need more than one dental area of expertise
* Skilful in diagnosing, preventing, and treating problems with teeth or mouth tissue such as removing decay, filling cavities, examining x-rays, placing protective plastic sealants on children's teeth, straightening teeth, and repairing fractured teeth
* Proficient in treating patients having problem wisdom teeth, facial pain, and misaligned jaws by offering reconstructive and dental implant surgery, and care for patients with tumors and cysts of the jaws and functional and esthetic conditions of the maxillofacial areas
* Resourceful in handling a variety of equipmentincluding x-ray machines, drillsand instruments such as mouth mirrors, probes, forceps, brushesand scalpels
* Strong teamwork skills pruned by handling administrative functions in clinic including complete medical & administration, bookkeeping, buying equipment & supplies, manpower (medical and non-medical) management and policies and procedures management
* Possess skills and exposure in dental health maintenance, use of dental technology, infection control, patient services, creating a safe, effective environment, listening, teamwork, bedside manner, health promotion and maintenance and performing diagnostic procedures
* Strong communication/ analytical skills and ability to perform under strenuous conditions

**Organisational Scan**

**Running own Dental Clinic “TAWALARKARS DENTAL CLINIC” Since Apr ‘08**

**KEY RESULT AREAS**:

***Dental Practice***

* Extending dental services to patients for ensuring their sound dental health viz. examining, diagnosing, and treating diseases, abnormalities, injuriesand dysfunctional disorders of the oral cavity and associated structures
* Evaluating findings and prescribing type, extent and order of treatment, referring non-dental problems to appropriate medical specialty
* Restoring the health and function of carious, fractured or otherwise defective teeth, and performing routine Preventive, Periodontal, Oral Surgery, Endodontic and Prosthodontic treatment
* Doing minor surgeries involving surgical procedures Extraction, Impaction and Apicoectomy

***Medical Advisory Services / Patient Care***

* Providing diagnostic, treatment and preventative medical services; recommending laboratory tests, x-rays and other diagnostic procedures
* Prescribing effective medications and treatments along with referring patients for surgeryand maintaining patient confidence and protects operations by keeping information confidential
* Preparing patient for dental treatment by welcoming, comforting, seating, and draping patient as well as educating them by giving oral hygiene, plaque control, and postoperative instructions

***Clinical Administration***

* Providing instrumentation by sterilizing and delivering instruments to treatment area; positioning instruments for dentist's access; suctioning; passing instruments.
* Maintaining safe and clean working environment by complying with procedures, rules, and regulations while supervising and coordinating with other health-care workers, such as physician assistants, nurses, and technicians
* Ensuring operation of dental equipment by completing preventive maintenance requirements, following manufacturer's instructions, calling for repairs, maintaining equipment inventories and evaluating new equipment and techniques

***Clinic Staff Management***

* Leading a team and determining training needs of employees to enhance their operational efficiency leading to increased productivity
* Recruiting staff andmanaging routine people management tasks like shift rotation, performance evaluation, and setting up corrective action plans

**Commenced career with M.C.D.R.C., Durg, India as Dental Surgeon; Dec ‘*06 – Mar ‘08***

**Key Deliverables:**

* Provided dental treatment for oral hygiene care and patient education in accordance with guidelines approved, issued and regulated by the state.
* Efficiently completed Dental Screening and Dental Charting
* Educated patients on oral healthcare as well as maintained their dental records
* Examined teeth and diagnosed patients' dental conditions by using tools such as x-rays
* Assessed treatment options and agreed on treatment plans with patients
* Carried out agreed clinical treatments such as restoring teeth affected by decay and treating gum disease
* Kept abreast of new developments through structured continuing professional development (CPD)

**Academic Credentials**

* **Bachelor of Dental Surgery**

**From VYWS Dental College, Amravati, Nasik University in 2006**

*Secured 68%*

***Internship*:** VYWS Dental College, Amravati (2005 – 2006)

**Certifications**

* Degree certificate from Dental Council of India
* Certified through Prometric for passing Saudi Commission of Health Speciality (MOH)
* PASSED DHA ONLINE EXAM ,HOLDS DHA ELIGIBILITY
* CERTIFIED IN IMPLANTOLOGY ,ENDO ROTARY .OTHER ADVANCED COURSES

**Academic Achievements:**

* University Topper in the third year of the Bachelor’s Degree, awarded by IDA in 2004
* Successfully **c**ompleted an internship of one year from 2005 – 2006 from the above mentioned university
* Participant in paper presentation on “hygiene in dental practice” in Dec 2005
* Attended seminars and conferences held by P.G. Doctors
* Formal member of Indian Dental Association

**IT Skills**: MS Office Suite and Internet Applications