******239766@gulfjobseekers.com**

**PERSONAL SUMMARY**

An enthusiastic and highly motivated individual who has a clear understanding of the role and responsibilities associated with being a civil engineer. Having the ability to provide support for multiple concurrent priorities, Able to establish, maintain and develop effective working relationships with service users, operational teams, delivery partners and colleagues. Possesses a broad range of technical, personal effectiveness and leadership skills and uses rigorous logic and methods to come up with effective solutions to difficult problems. As someone who is comfortable with and able to effectively cope with change. I am currently looking for a suitable position with an ambitious company where I will be working with industry experts, people who have the skills and experience to make a real difference for the future.

**CAREER HISTORY**

*Romari Construction Inc. Manila Philippines*

*SITE ENGINEER* June 2014 - Present

*Duties:*

* Setting out Project works in accordance with Drawings and Specification.
* Check design calculations of designers and other engineers within the team.
* Producing and processing financial measurements.
* Preparing enquiry and other documents.
* Maintenance of daily records.
* Monitoring and inspecting the work of sub contractors and other third parties.
* Monitoring design errors and make recommendations to stop their reoccurrence.

**AREAS OF EXPERTISE**

Decision making Recording information Thinking Creatively

Analyzing data Scheduling Work Fluid mechanics Health & Safety Building & Construction Power generating system

Environmental engineering City planning Resolving Conflicts

**KEY SKILLS AND COMPETENCIES**

***Civil Engineering attributes***

* Knowledge of contract specification and their implementation.
* Familiar with relevant civil engineering design software.
* Superb critical thinking skills and ability to evaluate designs, plans and projects.
* Promoting the highest standards of safety onsite at all times.
* Designing reinforced concrete structures.
* Assessing the environmental impact and risks connected to projects.

***Professional attributes***

* Able to check the work of others & supervise less experienced or junior staff.
* Pricing, quoting and resourcing work within delegated authority levels.
* Writing accurate technical reports.
* Computer literate and conversant with MS Office suite and relevant engineering software packages.
* Assisting with competency appraisal processes for junior staff.
* Capable of defining and leading assignments.
* Always willing to help other less experienced team members with workloads.
* Supporting any procurement processes.

***Personal attributes***

* Good communication, planning and organizational skills.
* Highly developed numeracy and computer literacy skills.
* Self motivator and the ability to motivate others.
* Keeping up to date with industry best practice.
* Able to work on your own initiative as well as being a team player.

**ACADEMIC QUALIFICATIONS**

***Nueva Ecija University of Science and Technology Cabanatuan City, Philippines***

Bachelor of Science in Civil Engineering 2009 - 2013

***Eduardo L. Joson Memorial College Palayan City, Philippines***

Bachelor of Hotel and Restaurant Management 2008 - 2009

***General Tinio National High School***

***General Tinio, Nueva Ecija, Philippines***

Year Graduated: 2002 - 2008

**TRAINING/SEMINARS ATTENDED**

* **ON-THE-JOB-TRAINING - April – June 2012**

JAO Home Builders and Development Corporation, Manila Philippines

* **Effective Leadership Towards Environmental Awareness**

Teachers Camp, Baguio City, Philippines - July 20-22, 2012

* **Philippine Institute of Civil Engineer Inc. – 16th National Civil Engineering Student’s Conference**

Mandaue, Cebu City, Philippines

* **Construction of Formworks and Scaffolding**

Construction Manpower Development Foundation Training Center (CMDF)

Dasmarinas City, Cavite, Philippines - February 1, 2013

* **Supervisory Course in Rebar and Concreting Works**

 Construction Manpower Development Foundation Training Center (CMDF)

 Dasmarinas City, Cavite, Philippines - February 1, 2013

**PERSONAL DETAILS**

Date of Birth : January 22, 1991

Height : 5’4

Gender : Female

Nationality : Filipino

**REFERENCES - vailable on request**