**CURRICULUM VITAE**

**charles**

Charles.244641@2freemail.com

**PERSONAL MISSION STATEMENT**

A challenging position with a growth oriented construction and engineering company, offering opportunity for advancement and professional career development where decision-making, initiative, team playing, management skills and knowledge are recognized and fully utilized.

**PERSONAL INFORMATION**

Date of Birth : May 1977

Sex : male

Marital Status : Married

Language Spoken : English,

**EDUCATION & QUALIFICATIONS**

August 1999 – June 2003

Bachelor of Science, Building Technology & Management

Kwame Nkrumah University of Science and Technology, Kumasi Ghana.

. Construction of metal structures

. Plant management

. Human resource management

. Civil engineering construction

. Contract administration and professional practice

. Post contract planning and control

. Material management.

[Sept. 1996 August -1998]

Institute of Technical Education, Kwame Nkrumah University of Science and Technology, Kumasi Ghana

Certificate in Architectural Structural and Engineering Draftsmanship.

 [October 1994-may 1996]

Advance Certificate in Construction Technology

Kumasi Technical Institute.

[April 1990-1994.]

Intermediate certificate in construction Technology

Kumasi Technical Institute

**WORKING EXPERIENCE**

[May 2003 – June 2005]

Prapjel Consultants Kumasi (Assistant supervisor civil Construction)

[March 2006 – June 2007]

Mary don construction Ltd. Sunyani B/A (General Supervisor Construction)

[Jan 2010 2014)

Harmotech Engineering and Construction LTD. (Newmont Ghana Gold LTD. Ahafo Plant Site) Project Engineer Civil and Structural Frame Construction.

**RELATED SKILLS AND ABILITIES**

* Have knowledge and understanding of Quality Assurance issues as well as Construction Standards.
* Ability to prepare BOQs Using Rigs POM.
* Have the ability to design and draw in Auto cad Desktop, in Architectural and Structural Detailing.
* Knowledge in construction safety and preparing of Job Hazard Analysis. (J. H. A).
* Prepares construction projects working schedules to meet its completion scheduled time.
* I have knowledge in metal and steel framing construction, timber frame construction.
* Communicates effectively both verbally and writing in English.
* Have good interpersonal skills and able to participate in team work.
* Have good problem solving skills and able to initiate and maintain clear, concise documentation.
* Self motivated and able to motivate others and committed to the needs of the company.

**HOBBIES**

* Reading,
* Meeting new people,
* Touring,
* Listening to