AWAIS

Email: 247633@gulfjobseekers.com

**OBJECTIVE:**
I am eager to work with a growth-oriented organization that will enable me to make use of my education and will benefit from my skills.

**PROFESSIONAL EXPERIENCE**

#### **FINE Hygenic L.L.C Dubai 2014—2015Work as sales\Merchandiser Main Responsibilities**

 Achieve the sales targets.

 Visiting the outlets as per the schedule and check stock.

 Communicating with the market purchasing section and follow up for the orders and

 delivery upon required date.

  Submitting sales data to marketing dept.

 Maintaining daily log book.

* Making voucher and keeping records.
* Ascertaining daily sales data.
* Payment collection as per the credit limits and submitting to the head office.
* Assuring customer satisfaction.

Join the conference every month held in the head office.

**ABC International L.L.C Dubai 2011—2014
Work as sales\Merchandiser**

#### **Main Responsibilities**

* Achievement of sales targets.
* Visiting the outlets as per the schedule and check stock.
* Communicating with the market purchasing section and follow up for the orders and delivery upon required date.
* Submitting sales data to marketing dept.
* Maintaining daily log book.
* Making voucher and keeping records.
* Ascertaining daily sales data.
* Payment collection as per the credit limits and submitting to the head office.
* Assuring customer satisfaction.
* Join the conference every month held in the head office.

**DWP PVT LTD. LAHORE, PAKISTAN 2005 – 2008**

**Work as Costumer Service and Support Engineer**

#### **Main Responsibilities**

* Give Costumer Support at the Spot.
* Assuring customer satisfaction.
* Making voucher and keeping records.
* Sale the parts and cartridges.
* Generate the revenue on consumer items.
* Take care of costumer and resolve their issues in printers and computers.
* Diagnose and resolve the issue or change the parts if required and do the service of the machine.
* Give quotation to costumer of required parts if nessesery.

**EducationalRecord**

**2008 Intermediate in Commers**

Board of Intermediate and Secondary Education Lahore (Pakistan)

**2002**  **Secondary School Certificate**

Najaf Ideal High School

 Board of Intermediate and Secondary Education Lahore (Pakistan)
**COMPUTER SKILLS** Internet Browsing.
Windows Xp and Win 7.
Troubleshoot AND Repairing Computers and printers.

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| Business applicationsMicro soft office, word, Excel PowerPoint, Outlook. |  |

**PERSONALEXPERTISE**

1. Proficient in adopting new assignments with full cooperation, team work and support.
2. Good reporting ability to produce precise and accurate details avoiding inaccuracies.
3. Capable to work in, and handle the preacher.

**PERSONAL DATA**

Religion : Islam

Date of Birth : 01-11-1986

License : Valid License of UAE

Nationality : Pakistani

Marital Status : Married

Visa Status : Visit Visa