**CAREER OBJECTIVE**

* Seeking a position to utilize my skills and abilities in an organization that offers challenge and professional growth while being resourceful, innovative and flexible.

**SUMMARY OF EXPERIENCE AND ACHIEVEMENTS**

* Over 16+ years of experience in LEGAL (LAWYER) & TEACHING.

**ORGANISATIONAL EXPERIENCE**

**Jan. ’11 – Till Date : Free Lance Lawyer**

**May ’01 – Dec. ’10 : Advocate in Shillong Bar Association, Shillong**

A Member of The Bar of Council of Assam, Nagaland, Meghalaya, Manipur, Tripura, Mizoram and Arunachal Pradesh**.** Bearing Registration No. **15** of **2001**

**March ’98 – Dec. ’98 : Asstt. Teacher in St. Mary’s Hr. Sec. School, Shillong.**

**March ’97 – Dec. ’97 : Asstt. Teacher in Seven Set Hr. Sec. School, Shillong.**

**Role and Responsibilities:**

* Drafting, Legal Research, Document Review, document Management, Indexing, Proofreading etc.
* Consulting Services : Drafting, Notice Letters , Partnership Deeds and all kinds of Deeds.
* Litigation Practice area : Criminal, Civil and Family Law.
* Liasoning : Registration of Licence, Partnership Firm Registration , Company Registration for Private Limited only.
* Conveyance : Property Registration , Marriage Registration, Rent Agreement Registration etc..
* Other Misc matters

**Role and Responsibilities:**

* Teaching Classes Std VI to X ( Geography & English)
* Teaching Nursery Class

**EDUCATIONAL QUALIFICATION** .

* Diploma in Ms Office from ECIL-BDPS Computer Education.
* LLB Degree from Shillong Law College under NORTH EASTERN HILL UNIVERSITY.
* Graduation ARTS (Hons) Political Science from NORTH EASTERN HILL UNIVERSITY.
* P.U. (ARTS) from NORTH EASTERN HILL UNIVERSITY (Meghalaya)
* H.S.L.C. from M.B.O.S.E.(Meghalaya)

**PERSONAL DETAILS**

Date of birth: 21st February 1972

* Language known: English, Khasi and Hindi.
* Hobbies & Interests: Music, Watching TV and Driving
* Marital Status: Married.



**Gulfjobseeker.com CV No:** **1492038**