***PRAJESH ***

E-mail:- prajesh.253352@2freemail.com

#### **Visa Status**

Visit Visa

#### ***Objective***

To be part of a dynamic and growing Organizations wherein I can make meaningful contributions towards betterment of the organization and which encourages continual learning to enhance my technical skills and apply those to improve the overall efficiency and productivity.

#### **SUMMARY**

* 2.6years’ Experience in Financial Services Industry
* Knowledge of Financial Markets, Banking & insurance.
* Knowledge of ,Excel, Tally 5.4,7.2

#### **Education**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Course** | **School / College** | **Discipline / Specialization** | **University / Board** | **Year Of Passing** | **Aggregate (%)** |
| B.B.I | Vivek college of arts, science and commerce-Goregaon. Mumbai | **Bcom(Banking & Insurance)** | Mumbai | 2013 | **66%** |
|
|
| H.S.C | Vivek college of arts, science and commerce-Goregaon.Mumbai | **Commerce** | Maharashta State Board of Pune  | 2010 | **56%** |

#### **OTHER EDUCATION (March 2014-June 2014)**

2014 **Imarticus Learning, Mumbai, India**

(CISI **Certified Investment Banking Operations Professional**)

#### **Work Experience 1**

* Worked with Barclays Shared Services Pvt Ltd from July 2014 to Nov 2015

Role: Business Analyst

Process: Global Reference Data Product & pricing

#### **Responsibilities**

* Ensuring accuracy on performing BAU related activities/tasks and non-disclosures of client’s information by preserving client confidentiality Assist credit risk Middle office by supporting day-to-day activities.
* Updating and presenting weekly team metrics to management and onshore partners
* Researching on any queries/requests sent by the Business partners/Counterparts and replying to the same within minimum response time.
* Manage the workflow of tasks/ activities, queries and issues and request made to the respective team
* Participating in various initiatives taken up by the controls pillar (BCP testing, QA-QC,etc.)
* Responsible for Pricing the securities with the help of different real time system(Reuters and Bloomberg)
* Worked closely with Global Team to strengthen the Global business line.
* Obtain marks for various instruments for clients including: common stock, mutual funds listed & OTC options,rights,warrnts ,municipal Bonds,Fx rates Futures etc.
* Review Modeled and market observed prices, volatilities and other parameters to ensure price quality on products.
* Providing MTM pricing to clients positions for different products on daily basis.
* Validating price for the following instruments types-listed & non listed products, also ensuring prices are updated and maintained to a high standard as per the pricing policy.
* Investigating and analyzing reasons for pricing exceptions and amending the same at EOD.
* Investigating stale and large price movements and chasing external & internal Clients & traders for quotes if valid price not available.
* Ensuring securities with no price sources called, Acquired etc are priced correctly as per pricing policy.
* Responding to most types of administrative issues, including non-routine issues and validation and verification of work produced by others.
* Responsible for the interpretation of non-routine documentation, interpretation of data and problem solving, investigating and progressing complex queries escalated from the team
* Establishing and maintaining excellent relationships with the Business partners/clients as well as the people groups.

#### **Work Experience 2**

* Worked As Mutual Fund Officer With .State Street Syntel Pvt Services Ltd from June 2013 to Feb 2014

 **Role:** Officer

 **Process:** Dealing

#### **Responsibilities**

* Trade Processing
* Placing deals on live environment of stocks
* Working under UK process in Mutual Fund Transaction Department.
* Looking After the total Trade Cycle i.e. from first investment until its get settled.
* Meeting SLA of each &every transaction.
* Planning for the progress of work.

#### **Work Experience 3**

* Worked as Assistant Accountant with Tax Consultant from April 2012 to Sept 2012.

#### **Responsibilities**

* Document Controlling
* Data Entry
* Filling of Income Tax Returns
* Interaction with clients and collecting cheques on timely manner
* Audit

#### **Skills in using the following vendor applications/systems**

* Asset Control
* Reuters
* Bloomberg
* DataStream
* Markit
* Tally

#### ***Achievements***

* Certificate of Senior Rank 1st Degree Black Belt in 2005
* Performer of the Quarter 4 2014 in Barclays shared services
* White belt six sigma certificate for providing better ideas towards business improvement

#### **Strengths**

* Positive attitude and enthusiastic in teamwork.
* Confident to take up new challenges and keen to learn new concepts.
* Have enough Patience to face difficulties

#### ***Hobbies***

* Playing Drums , Martial arts &Listening music

#### ***Personal Details***

* Date of Birth : 19/03/1992
* Gender : Male
* Marital Status : Single
* Languages known : English, Malayalam, Hindi, Marathi
* Nationality : INDIAN