noor

**E-mail :** [noor.268598@2freemail.com](mailto:noor.268598@2freemail.com)

**CAREER OBJECTIVE**

Seeking A position where I can maximize my management skills, quality assurance, program development, and training experience that utilizes my skills and enables me to make a positive contribution to the company.

**MAJOR STRENTH:**

* Hardworking and result oriented
* Can train and motivate junior staff,
* Ability to meet deadlines and can work under pressure with less supervision
* Highly self-motivated, ambitious and dedicated in providing high standards of service
* Fast learner & self-motivated.

**WORK EXPERIENCe**

* Worked as Sales Promotion Officer in MACTER INTERNATIONAL PHARMACEUTICAL

2003 — 2004

* Worked as Sales Promotion Officer in AMSON VACCINE AND PHARMA (PVT) LTD

2004 — 2006

* Worked as dispense more then a year.
* Worked as Security Guard in G 4 S Company at Dubai base from 31-5-2007 to

01-01-2008

* Worked as Business Development Executive in R.B.S THE ROYAL BANK of Scotland.

Since 31-03-2008 to October 2011

* Worked as Tele Marketing Executive with ADCB Bank in Dubai UAE.

FROM Oct 2011 To 2nd November 2015

**EDUCATIONAL ATTAINMENT**

* **S.S.C : 2nd Div Yr 1990**
* **F.Sc (pre medical) : 2nd Div Yr 1992**
* **B.Sc (pre medical) : 2nd div Yr 1996**
* **Dispenser Certificate : Yr 1995 Yr 1996**

**COMPUTER SKILLS**

* Medical transcription certificate from "COMSAT ISLAMABAD" Pakistan

**EXTRA SKILL**

* A responsible and good leader
* Leadership capabilities
* Hardworking and can work under pressure
* Excellent written and verbal communication skills
* Ensuring high levels of customer satisfaction.
* Flexible, open to ideas and wills to learn
* Extensive commercial awareness.
* Motivating employees to do better.
* People Management.
* Updating work colleagues on business performance, new initiatives and related issues.
* Providing focus and direction to subordinates.

**PERSONAL REFERENCE**

Father’s Name : Arab Khan

Date Of Birth : 12-04-1973

Nationality : PAKISTANI

Civil Status : Single

Sex : Male

Visa Status : Tourist Visa

**LANGUAGES SKILLS**

* **English Read, write and Conversation Good**
* **URDU/HINDI Read, write and Conversation Good**

**DECLARATION**

I hereby certify that the above information are true and correct to the best of my knowledge and belief.

**CHARACTER REFERENCE**

WILL BE PROVIDED ON DEMAND