CURRICULUM VITAE

**First Name of Application CV No 1622256**

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**OBJECTIVES:**

To pursue a career in Hotel Industry / Sales /Customer Service / accounts industries that leverages my extensive experience

**TECHNICAL SKILL:**

Well verse in computer operations, did MAHARASHTRA STATE CERTIFICATE IN INFORMATION TECHNOLOGY(MS-CIT) course with First Class from Maharashtra Board in August 2014.(Ms Office, Advance Excel)

**OTHER SKILLS:**

Good communicating skills, also capable of working independently. Effective in logical decision making skills. Good at prioritizing in multi-tasking environment.

Successfully completed 4.months training in Gaming Skills Course from DELTIN INSTITUTE OF LEARNING as a casino dealer.

**EDUCATION QUALIFICATION:**

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| March 2013-14  Class XV | Passed T.Y.Bcom from Maharashtra State Board with Second class from Nalanda Degree College,Borivali,Mumbai. |
| March 2008-09  Class XII | Passed H.S.C Examination from Maharashtra State Board with Second class From ST Francis Junior College,Borivali,Mumbai. |
| March 2006-07  Class X | Passed S.S.C Examination from Maharashtra State Board with Second class From Himalya High School ,Borivali,Mumbai. |

**WORK EXPERIENCE:**

* Worked as a Floor Manager in McDonalds malad (w) from 15th Oct 2009 till 21st August 2011.(INDIA)
* Worked as a manager in siddheshwar collapsible tubes and arts from 1st march 2012 till 5th jan 2014(INDIA)
* Currently working in Cafe coffee day from 8th aug 2015 day as a Assistant Manager.(INDIA)

JOB RESPONSIBILITY

* Serving customers.
* Ordering stock.
* Stock taking and inventory.
* Handling customer complaints.
* Convening team meetings.
* Recruiting and training new team members.
* Supervising staff.
* Delegating workload.
* Take initiative to build enthusiasm among crew.
* Take initiative to coach and work with crew on floor.
* Execute plans based on customer satisfaction.
* Use pre shift planning.
* Use proper security and verification procedure when handling cash.
* Complete assigned paper work.
* Educate crew on all policies like labor, laws, security and safety.

Also Worked as a casino dealer in DELTIN ROYALE GOA 1st jan 2015 till 15th june 2015(INDIA)

JOB RESPONSIBILITY

* Adhere to company policies and federal and state regulation for smooth operations.
* Perform technical and functional gaming duties as per the regulations of casino management.
* Ensure that every bet is within maximum and minimum table limits.
* Handle table games as per established guidelines.
* Understand and follow gaming procedures at all the times.
* Exchange cash for tokens and chips.
* Ensure gaming table is ready with required wagers to proceed.
* Remind players about rules and regulations.
* Create enjoyable and fun atmosphere by attending to players needs politely
* Create lively gaming experience for players.

**PERSONAL DETAILS:**

Gender : Male.

Date of Birth : 29th October 1989

Languages Known : English, Hindi, and Marathi.

Hobbies : Reading, Internet surfing, swimming, bike riding, Dance.

Marital status : Single

Nationality : Indian.