**GLENN**
Al Quoz Al Khail Gate, Dubai, UAE
E-mail Add: glenn.271782@2freemail.com

 **OBJECTIVE:**

Seeking long term employment in an organization where I can grow professionally and further enhance my skills, knowledge to face and overcome the challenges of today’s changing work environment.

**Personal Particulars**

Age : 32 years old

Date of Birth : 27 Aug 1983

Nationality : Filipino

Gender : Male

Marital Status : Married

Height : 5’7”

Weight : 165 lbs

Religion : Roman Catholic

Language Spoken : Tagalog, English

**TRAINING / WORK EXPERIENCE**

**Majid Al-Futtaim (Carrefour Hypermarket - MOE)**

 **Position: Salesman**

 From: February 2011 – January 2016

 Working as a salesman (office automation section) in a large busy store providing a high quality, customer service and acting as the first point of contact for customers. Helping to build the business by engaging in a polite and friendly way with every customer.

**Duties:**

* To attend every customer and to assist them to find the right product they need by giving the right and exact information.
* To make sure all the products in the selling area are well organized and in details.
* Helping and guiding merchandiser to improve their sales to increased companies profit.
* Giving and suggesting new ideas to Managers that might be beneficial which will be resulting in good sales.
* Preparing and arranging the stocks and electronics items,

to make sure they are kept in a safe place and well arranged.

* Doing the monthly and quarterly inventory with the managers and supervisor.
* To ensure that the display of the items was very good in every types of promotion.

**WILCON BUILDERS DEPOT**

 **Position: Sales Representative**

 From: January 2010 - January 2011

**Duties:**

* To represent the company and assisting customer needs.
* Preparing orders and sending LPO everyday.
* To ensure that all of the items is available in the store.
* Taking care of the displays and demos and to provide customer a right information.
* Making monthly inventory.
* Providing good sales to help the company grow.

**TRAINING / SEMINARS ATTENDED**

* Carrefour Care Customer service
* Sales technique
* Windows and Intel training
* Microsoft office training
* Yearly enhancement training

**TECHNICAL AND WORK SKILLS**

* Have knowledge in Microsoft office
* Knows basic pc troubleshooting
* Team player
* Can work under pressure
* Willing to learned and do the best way I can

**EDUCATIONAL BACKGROUND**

**Tertiary**

Degree : Computer Science and Information Technology
School : Asian College of Science and Technology
Address : Baliuag Bulacan, Philippines
School Year : 2005 –2007

**Secondary**

School : Liceo de Buenavista Highschool
Address : San Ildefonso Bulacan, Philippines
School Year : 1996 – 2000

**Elementary**

School : San Ildefonso Elementary School
Address : San Ildefonso Bulacan, Philippines
School Year : 1990 – 1996

I hereby certify that the above information is true and correct to the best of my knowledge and beliefs. I authorize the interviewer to contact my past employer to obtain information and I understand that any false statement will cause my immediate dismissal.