**Abid**

**Home Address:**

D.O.B: 13 Sep, 1983

Marital Status: Married

Email: abid.273087@2freemail.com

**Personal Summary**

I am an articulate qualified English Language Teacher and Academic Research Associate with a sound background in English language teaching and academic research. I am hoping to achieve future goals in an established and well known educational organization. I am a committed and dedicated professional with a proven ability to maximize performance by encouraging a positive and energetic environment. Being a positive individual, learning new skills is my passion and I am always willing to undertake any training relevant to enhance my professional skills. Presently, I am looking for any suitable English language teaching or academic management position in a well reputed institution.

**Qualification**

**M.A. ELT (English Language Teaching)** NUML University, 2013 – 2015

 Lahore Pakistan

**B.A (Economics)** Baha Uddin Zakariya 2004 – 2006

University, Multan Pakistan

**D.B.A (Commerce)** Punjab Board of Technical 2001 – 2003

Education, Lahore Pakistan

**Matriculation (Sciences)** Board of Intermediate 1999– 2001

& Secondary Education, Multan Pakistan

**Teaching and Academic Management Experience**

* KIPS Academy, Johar Town Lahore Sep 2016 - (Continue)
* Association For Academic Quality (AFAQ), Lahore Pakistan Nov 2015 - (Continue)
* Garrison Academy Township, Lahore Pakistan April 2013 - Mar 2015
* The Punjab School System Johar Town, Lahore Pakistan Aug 2013 - Nov 2015
* ASK Academy Township, Lahore Pakistan April 2011 - Mar 2013
* The Educators School Elite Campus Johar Town, Lahore Pakistan July 2010 - Aug 2013

**Areas of Expertise**

● English Language Teaching ● Classroom Management ● Education Planning

● Academic Research ● Academic Management ● Action Research

● Academic coordination ● Education Management ● Professional Development

**During Study Research Work**

* **Thesis Work:** Effectiveness of the Teachers’ Professional Development Workshops
* **Action Research Project:** Students’ Tendency to Join Academies and Leave Schools

**In- Service Research Work**

* School Policy Manual
* Educational Pre-Audit
* Character Building Manuals for Students
* Implementation of the Character Building Campaigns at Schools

**Key Competencies and Skills**

* Highly developed English communication skills, both written and verbal.
* Comprehensive knowledge of using modern resources and technological equipment necessary to use in the school system.
* Self-motivated with strong planning, organizational and leadership skills to work independently.
* Flexible and adaptable to shift academic priorities.
* Ability to multitask in an ever-changing environment and having ‘can do’ attitude.

**Interests and Hobbies**

* Reading books
* Playing Cricket
* Taking part in seminars regarding education