CAREER OBJECTIVE

* Keen on picking up on new experience and learning from others about the jobs demands.
* Ability to prioritize and remain focused on the essence of an issue and goals to be achieved.
* Skilled at learning new concepts quickly while working well under pressure.

PROFESSIONAL WORK EXPERIENCE

Automobile FZCO Dubai U.A.E 10 Oct 2013 - Till Date

Motors Used FZCO Dubai U.A.E 01 Feb 2012 – 09 Oct 2013

Motors FZD Dubai U.A.E 01 June 2007 - 31 Jan 2012

Showroom Incharge

* Work on Mirsal 1 & Mirsal 2 Software.
* Managing Import & Export Documentation in Ducamz and Dubai Customs.
* Managing Inventory of Automobiles.
* Purchesing Vehicles From Japan Auto Auction.
* Customer Relationship.
* Managing Financial matters.
* Managing Payrolls.
* Developing Quotation & Sales invoice.

ACADEMIC QUALIFICATION

* Bachelors Degree: B.A,
* Intermediate
* Matric

EXTRA CURRICULAR ACTIVITIES/SKILLS

* Languages: English, Arabic, Urdu
* MS Office
* Surfing, Social Networking
* Cricket, Snooker
* Reading newspaper and other professionals periodicals

Personal Information

Nationality: Pakistan

**First Name of Application CV No:** **1658028**

Whatsapp Mobile: +971504753686

