Subrata

Subrata.277765@2freemail.com

**Job Objective**

Seeking a suitable post in Technical Department or Back office with an organisation of high repute. To obtain a good position in IT related sector so that I can utilizes my Experience and Technical Skills.

**Executive Summary**

Having 7 Years & 6 months experience in Technical field. Presently Promoted to **Sales Executive** **at SKIPPER Limited.**

**Organisational Experience**

**SKIPPER Limited (Kolkata camac street) 9th March 2015**

**As Sales Executive**

**Job Objective:**

* Manage to customer.
* Maintains the data tracker.
* Manage data from SAP.
* PVC pipe related work with all Govt. PHE office, Agri Mech office, and water resource office.

**Previous Assignments**

**Redington India Ltd.(Kolkata camac street) 4th March 2013 to 7th march 2015**

**As IT Co-Ordinator (HP Services)**

**Job Objective:**

* Manage our team.
* Logistic Data maintain.
* Customer support.
* All type of back office work**.**

**IKF Technology Ltd. (Kolkata salt lake sec-v)** **14th Sep 2011 to Jan 2013**

**As Network Executive (Telecom)**

**Job Objective:**

* ISP Bandwidth tracker maintains.
* ISP customer support.
* Voip service.
* Voip customer support.
* ISP & Voip data tracker maintain.

**Xplore-tech Services Pvt.Ltd (Kolkata Park Street) April 2010 to Aug 2011**

**As IT Executive (Hardware & Networking)**

**Job Objective:**

* Responsibility on the Desktop’s & Network (LAN) problem.
* Supporting the Desktop labile.
* Troubleshoot the problem regarding Outlook mail & customer care maintenance.
* Domain Server Maintenance.
* Antivirus log maintenance.
* Data maintain for ISP Bandwidth tracker.
* Data maintain for Aspect server health check-up.
* Data maintain all the system inventory details.
* Data maintain for ISP outage tracker.
* Weekly basis report generate for ticketing system.

**Academic Credentials**

* Completed Hardware course (A+) from IIHT, Siliguri (Indian Institute of Hardware Technology).
* Completed Networking course (N+) from IIHT, Siliguri (Indian Institute of Hardware Technology).

**Educational Qualification**

* Completed Madhyamik from WBBSE.
* Completed Higher Secondary from WBCHSE

**Software Knows**

Microsoft Word, Microsoft Excel, Microsoft outlook, outlook express etc.