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|  **Jude.280213@2freemail.com** |
| **Jude**  |
| **OBJECTIVE** |
| To further my professional career as a Holidays Manager in a professional office environment where my skills are valued and can benefit the organization efficiently and productively.  |
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| **SUMMARY OF QUALIFICATIONS** |
| * Widely experienced travel and tour professional with 25 years’ experience in Kuwait, UAE, Oman and India
* Contracted and worked with leading international wholesalers, tour operator’s luxury leisure tours and hotel chains worldwide and sourced preferential rates and services.
* Thorough knowledge of the European & Australiasian markets.
* Management and Operations of Inbound and Outbound tour movements.
* Professional attitude with an aptitude for establishing rapport with High clientele.
* Effectively communicate with people of all ages and cultures
* Fluent in English and conversational Arabic and Hindi.
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**EXPERIENCE** |
| **2013 – 2015 &** **1998 - 2007** | **TRANS ARABIAN SEA AIR TRAVELS** | **DUBAI, UAE** |
| **Supervisor - Inbound & Outbound Leisure*** Responsible for inbound & outbound corporate and leisure business - India, Sub-Continent, Europe, Middle East and the Far East
* Cruise reservations for individuals travelling on business and leisure on international cruise lines – Royal Caribbean, Star Cruises, Celebrity Cruises, Costa Cruises.
* Attended airline seminars, work-shops and Airline presentations for travel related products
* Attended travel exhibitions worldwide for travel related products and services
* First-hand knowledge of Hotels and cities in Europe, Sub Continent and Far East
* Escorted corporate groups to Europe and Far East to co-ordinate business conferences
* Handled hotel reservations, car hire, excursions for various corporate companies
* Holiday packages marketed by major airlines operating out of Dubai and the Northern Emirates
* Tailor made leisure and business travel packages for individuals and groups to the Sub-Continent, Far East, Europe and USA
* Escorted coach tours to Europe, Far East and USA operated by Trafalgar Tours, Cosmos, Cox & Kings, SOTC, Thomas Cook
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| **2010 – 2013** | **VIBRANT HOLIDAY DESTINATIONS**  | **MUMBAI, INDIA** |
| **Assistant Manager – Operations*** Outbound leisure, business and services, packaged/specialized tours, vacation packages
* Advise customers on current traveling conditions, planning customer travel and itineraries, calculating costs for transportation and accommodations
* Sell travel packaged & specialized tours, advise customers on travel plans.
* Reconcile sales slips and cash daily.
* Daily follow up with clients while on tour.
* Client update on their holiday on their return.
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| **2007 – 2009**  | **SHANFARI TRAVELS & TOURS**  | **MUSCAT, OMAN** |
| **Assistant Manager** * Inbound & outbound leisure business and services, packaged/specialized tours, vacation packages
* Advise customers on current traveling conditions, planning customer travel and itineraries, ticketing and booking functions: calculating costs for transportation and accommodations
* Sell travel tickets, packaged & specialized tours, advise customers on travel plans.
* Reconcile sales slips and cash daily.
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| **1991 - 1997** | **SHARAF TRAVEL** | **DUBAI, UAE** |
| **Executive - Inbound & Outbound Tours (Sharaf Holidays)*** (General Sales Agents- Air Maldives, Finn air, South African Airways, Delta Airlines, Air Nippon, Virgin Atlantic, Trafalgar Tours & Costa Cruises)
* Handled inbound and outbound tours Sales & Operations from the head office in Dubai.
* Job involved meet and greet assistance at Dubai International airport on arrival and departure for all inbound tourists.
* Co-ordination with local Immigration officials at Dubai Immigration Department for issuance of tourist and business visas for individual and group tourists to UAE.
* Attended airline seminars, work-shops and presentations organized by airlines to show case their travel related products to travel agents.
* Visited travel related exhibitions in Europe and South Africa organized for tourist/ travel organizations exhibiting travel products and services.
* Participated in Familiarization tours to the Sub Continent and Far East organized by airlines, travel agents and cruise operators for local travel agents in Dubai.

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| **1990 - 1991** | **EXPLORER TRAVEL & TOURS**  | **MUMBAI, INDIA** |
| **Assistant Manager – Tours*** Handled inbound tourists from Europe and Far East to all over India from the office in Mumbai.
* Job involved meet and greet assistance at the airport on arrival and departure.
* Hotel reservations complete with special requirements.
* Local guided tours, sightseeing and excursions.
* Daily co-ordination with local car rental firms for car hire services all India
* Co-ordination with local Government of India Tourist Office for multilingual guide services.
* Co-ordination with international & domestic airlines for flight/onward seat confirmations
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| **1987 -1990** | **UVI HOLIDAYS LIMITED**   | **MUMBAI, INDIA** |
| **Inbound Tours Officer/ Executive*** Managed all aspects of International inbound tourists to all locations in India from the head office including:
* meet and greet assistance at the airport on arrival and departure
* Hotel reservations in all cities
* Local guided tours, sightseeing and excursions
* Daily co-ordination with local car rental firms for car hire services
* Co-ordination with local Tourist Office for multilingual guide services
* Interaction with international/domestic airlines for flight and onward seat confirmations
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| **PROFESSIONAL SKILLS** |
| * GDS - Amadeus and Galileo
* MS Office
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| **EDUCATION** |
| 1983 |  New Indian School | Kuwait  |
| * All India Intermediate School Examination

1984 New Indian School Kuwait* All India Secondary School Examination
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| **PERSONAL PROFILE** |
| Date of Birth:  |  10th November, 1966 |   |
| Nationality: Indian  |

 Marital Status: Single  Languages Spoken: English, Hindi, Arabic**REFERENCES** |
| References from Senior Travel Management Executives available on request  |