**ZerinaDorotayoDeuna**

# OBJECTIVES

Impart and enhance my knowledge, skills and experience in all aspects of nursing health care in a dynamic and challenging field of health services, advances in medical procedures and in assisting, caring and compassion for patients requiring medical attention.

# CORE COMPETENCIES

* Dental Assistant
* Patient Support
* Detailed and organized
* Administrative work

# PROFESSIONAL EXPERIENCE

***DOHA HEALTH CARE LLC, DOHA QATAR***

July 2014 – July 2016

**Laboratory Assistant**

Future Medical Centre (Doha Health Care LLC) – Doha, Qatar April 2015- July 2016

* Receiving samples of the patients.
* Recording and typing the laboratory results.
* Filing documents of patients.
* Quickly responded to patient questions and concerns.
* Verifying results of the patients.
* Answered telephone and forwarded calls to concerned departments.

**Dental Assistant**

Future Medical Centre (Doha Health Care LLC) – Doha, Qatar July 2014- April 2015

* Seating patients in the treatment area.
* Passing requested instruments to the dentist during dental procedures.
* Manage patient records, filing, and recall systems.
* Providing assistance in the office with task such as appointment scheduling, record keeping, telephone management, and billing.
* Provide oral hygiene instructions.

**Dental Assistant**

Almas Dental Center ( Riyadh, Kingdom of Saudi Arabia) July 2011- August 2013

* + Assisting dentists and other dental care professionals in the practice.
  + Careful sterilizing of dental instruments to ensure sterile conditions.
  + Ensuring that the dental surgery health and safety policy is adhered to.
  + Taking X-rays of patients for dental condition diagnosis.
  + Assisting dental care professionals with procedures such as filling cavities, performing root canals and model making of patients teeth.
  + Preparing the surgery for dental treatment

# EDUCATIONAL ATTAINMENT

**Ago Medical and Educational Center**

*Bachelor of Science in Nursing*

June 2004 – September 2008

# ADDITIONAL SKILLS

* + - Flexible in any task given
    - Hardworking individual and willing to be trained

# INTERNSHIP TRAINEE

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**Various Secondary & Tertiary Hospital (Government & Private owned hospitals)** June 2006 - 2008

**Job Seeker First Name / CV No: 1825482**

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Page 2