

# SKILLS

* Operating System: Windows family.
* Application software's : MS Office (Word, Excel, Power Point and Access)
* Risk management processes and analysis
* Self-motivated
* Extremely organized
* CPR and Child CPR Training
* Good Estimator
* Powerful negotiator
* Strong verbal communication
* Client assessment and analysis
* Report analysis



# EDUCATION

*2008-2012*

**Anna University** | *Chennai* Bachelor of Engineering: Electrical and Electronics Engineering

with 82.27%.



# CERTIFICATIONS

* NEBOSH LEVEL 2 Award in Health and Safety.
* Certified First Aider(Basic plus CPR , AED and First Aid for adults valid till august 2020)

ROYSTON

royston-307301@gulfjobseeker.com Manama, Bahrain

**PROFESSIONAL SUMMARY**

•Professional experience as **Project Coordinator** (ALBA PS 5 Expansion Project by GAMA Power Systems)**, OHS Engineer and Sales Engineer (BMP)** at ScopeServ WLL

•Professional experience as **Sales and Service Engineer** at Integrity services.

•Professional experience as **Maintenance Engineer** at Dar Akbar Al Khaleej Printing and Publishing.

•Professional experience as **Service Engineer** at USAM Cad soft India Private Ltd

•Ability to work independently with minimum supervision in a team

environment.

•Excellent command overwritten and verbal communications.

# WORK HISTORY

***08/2017* - *Current***

In Bahrain

## Position: Project Coordinator (ALBA PS 5 Expansion Project by GAMA Power Systems), OHS Engineer and Sales Engineer (BAPCO Modernization Project)

* + Communicate effectively with the Project Manager, Project Administrator, sales office contacts, Local Business Partners and customers' buyers and documentation controllers.
	+ Worked with project owners and team members to set challenging but realistic goals.
	+ Maintained project schedules by managing deadlines and adjusting workflow as needed.
	+ Documented all hours and budget expenses.
	+ Cost Control.
	+ Perform site inspection prior to scheduled work on site.
	+ Perform risk assessment and advice necessary requirements as per safety standards of employees.
	+ Prepare HSE procedure for client approvals.
	+ Provide HSE training for employees.
	+ Run status reports and lead Document status update meetings.
	+ Handling IT issues as well.
	+ Handling Inventory of PPE and all other technical tools.
	+ Active involvement both HSE Sector and Operations Sector for other shut down projects undertaken by the company.
	+ Meeting Clients for BMP Project.
		- Getting RFQ’s for BMP and other projects.
		- Preparing estimation as per client requirement and submitting before deadline.
		- Involving in price negotiation if required.

***07/2016* - *07/2017***

In Bahrain

Position**: Sales and Service Engineer**

* + - Involved in sales, direct marketing and servicing of Home Appliances Brand named SWAN.
		- Assisting system administrator in IT issues.
		- Inspection of incoming and outgoing materials and conduct material evaluation.

***11/2014* - *07/2016***

**Printing and Publishing company**

Position: **Maintenance Engineer** | Bahrain

* + - Involved in trouble shooting and rectifying of both electrical and mechanical problems.
		- Involved in machine assembling.
		- Inspecting transformers, generators, compressor and electrical panels if any fault occurred.
		- Managing inspection of incoming new materials and conduct material evaluation.
		- Keeping updated records of maintenance works.

***07/2013* - *07/2014***

in India

Position: **Service Engineer**

* + - Involved in servicing of computer hardware and large format printers.
		- Involved in assembling of large format plotters and printers.
		- Involved in installation of operating system and to configure system as required.
		- Inspection of the assigned works among the workers and ensure the work is going as per scheduled.
		- Manage inspection of incoming new materials and conduct material evaluation to determine acceptability based on purchase acceptance standard set by the company.

# ADDITIONAL INFORMATION

* + - Driving license: Valid Bahrain driving license.
		- Date of Birth: 08-April-1990.
		- Gender: Male.
		- Nationality: Indian.
		- Languages Known: English, Hindi, Tamil & Malayalam.
		- Marital status: Unmarried

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