**COVERING LETTER**

Dear Sir/Madam,

Further to your advertisement for a retail position on **Store Keeper**, I should like to apply for this vacancy and enclose my curriculum vitae for your consideration .I am very interested in this post as I believe that, I have the right combination of relevant industry experience, retailing skills and rules knowledge to not only make me an ideal candidate, but also a real asset to your company.

**Myself Mohamed** has completed **Bachelor of Engineering in Electrical and Electronics Engineering from Mahendra Engineering College, Salem, and Tamilnadu, India (Anna University Chennai, Tamilnadu) .At the same period of my final year I specialized in MEP course as PG DIPLOMA from Aghora Design Academy, Cochin, India**. I strongly believe that I can prove to be an asset for your reputed organization.

* **I’ve worked at Aghora Infrastructure PVT LMT, Kollam, Kerala for 1 year as Electrical Design Engineer (MEP)**
* **6 months industrial experience in 110kv Substation as Graduate Technical Apprenticeship**.

Now looking to further a successful career by working for an ambitious and expanding company. If you give a chance to interview, I will prove myself and I can reach there for visiting visa.

I have a firm confirmation that the attributes mentioned above are true facts of my abilities and hence I believe that I would find a favorable response at your end.

**Curriculum Vitae**

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**Statement of Purpose:-**

To achieve a position of successful **position** in your esteemed organisation in which creativity ,dedication and team attitude can be utilized to motivate an excellent achievement through the effective utilization of course work with my skills and interest.

**MOHAMED** [**Mohamed.309662@2freemail.com**](mailto:Mohamed.309662@2freemail.com)

**Career Objectives:-**

To grows an effective professionals and drive the organisations in a manner which will help the organization to move towards the higher target as well as help myself to strengthen my job competency and grow within the company.

**Personal Qualities:-**

**\***Accept difficulties as challenge**,** Patience

Hardworking. Soft spoken and nature wise

Friendly**,** Motivator, Communication Skills**,**

Smart worker. Good listener.

**\***Interested in updating knowledge, Team spirit,

Strong analytical people management

Skill, Accuracy and attention to details,

Positive attitude, ready for relocation.

**Software Skills:-**

Gender : Male

Age : 25

Place of birth : Chettuva

Nationality : Indian

Religious : Muslim

Mother Tongue : Malayalam

Marital Status : Single

Date of Birth :25-10-1991

**Strength:-**

* Time Management**,** Hard Working**,** Honesty**,** Optimistic, Quick learner, Great team player

**Personal Details:-**

**Operating System:** Windows98**,** 2000, XP**,** Vista**,** Windows 7**,** 8,8.1, 10, Applications.

**Software Packages:** MSOffice, Internet Applications, AUTOCAD.

**Academic Qualifications:-**

|  |  |  |
| --- | --- | --- |
| **Examination** | **Board/University** | **Year** |
| BE(EEE) | Anna University, Chennai | 2015 |
| H.S.C | Kerala | 2011 |
| S.S.C | Delhi | 2008 |

**Other Qualification:-**

Post Graduate Diploma in **MEP** from Aghora Design Academy, Kochi, Kerala.

**Diploma in Electrical Designing, Basics in FIRE FIGHTING, Basics in HVAC, Basics in PLUMBING.**

**Experience:-**

* ENGLISH
* TAMIL
* MALAYALAM

**Hobbies:-**

* Playing Rubix cube, Meditation, Internet surfing, learning new ideas, learning new languages, travelling, listening music.

**Languages:-**

\***One year experience** **in electrical designer** as trainee in Aghora Developers, Kollam (07/06/2015 to 08/06/2016).

**Role:**

Understanding the electrical drawings, planning of projects, Selection of transformer and generators. Selection of cables, Selection of Bus-Bar and protection devices and switchgear, Design of electrical panel board. , Selection and design of UPS and Battery, Estimation and BOQ.

**\*Six months Graduate Technical Apprenticeship** in 110kv Substation in Guruvayoor (01/12/2016 to 31/05/2017).

**Role:**

Inspection, Maintenance, Testing and Commission of Substation components like110kv, 66kv, 33kv, 11kv, 440v

Switchgears, protections, transformers like power and distribution, BDV test, Megger test ,EHT, HT and LT LINES.

**Project Undertaken:-**

**‘Circuit Design and power consumption analysis of wireless sensors’**

**In-plant training**:-

**\***10 days training at 400kv Transmission Substation in Madakathara as trainee.KSEB.

**\***Transformer And Metering Repairing sub division, Shornur KSEB.

**Declaration:-**

I hereby declare that the foregoing information are true and correct to the best of my knowledge and belief and that I have not concealed any information, which might affect my suitability for this job.