***CURRICULUM VITAE***

***Surabuddin***

***Surabuddin.316499@2freemail.com***

 ***OBJECTIVE:***

***To pursue a challenging and rewarding career that would enhance my technical and interpersonal skills and provide opportunities for personal and professional growth.***

***ACADEMIC DETAILS:***

* ***M.A (two years Master degree course) from Rabindra Bharati University***

 ***(Discontinued)***

* ***B.A (Honours for three years bachelor degree course) from Calcutta***

 ***University (2008-2011)***

* ***H.S (Higher Secondary) from W.B.C.H.S Board (2005-2008)***
* ***M.P ( Madhyamik passed/Secondary) from W.B.B.S.E Board (1999-2005)***

***PROFESSIONAL QUALIFICATION:***

* ***Certified with IL&FS Multi skills Institute HOSPITALITY COURES (Hotel Management in F&B Dept.)***
* ***Certified from Speed way safety training center LLC(Dubai, U.A.E)in SCAFFOLDING ERECTION & DISMANTLING***
* ***Certified from Speed way safety training center LLC(Dubai, U.A.E) in SCAFFOLDING, LADDER & ALL HAND TOOLS INSPECTION***
* ***Certified from Sun Academy in FRIST AID and SAFETY Crouse***

***TECHNICAL QUALIFICATION:***

* ***Operating System: Windows XP, Windows7, Windows8, Vista***
* ***MS Office : MS Word, MS excel***
* ***Certified from K.Y.C.T.C(W.B Board) in Computer CITA Crouse***

***EMPIOYMENT HISTORY:***

* ***Al Shafar United for Electromechanical LLC***

***Dubai, U.A.E***

***Designation: administrator (Safety Dept.)***

***May 2nd 2015 to continue***

***WORK EXPERIENCE***

* ***7th Month experience as a F&B talent in ALOFT HOTEL (An American group of hotel. 4\*) in India.***
* ***1Years experience as asst. Teacher in A.S High Madrasah(A govt. undertaking school) in India***
* ***1 Years experience as an administrator in Rani Rasmani high school, India.***
* ***2YEARS Experience As a secratary in M/S LOKNATH GENERAL TRADING.***

***PERSONAL Skill***

* ***Hard Working***
* ***Quick adaptability***
* ***Can handle multi tasks***
* ***Positive Attitude***
* ***Commitment and dedicated towards work***

***HOBBIES:***

* ***Making new Friends ship***
* ***Net Surfing***
* ***Loran About new thinks***

***PERSONAL DETAILS:***

***Date of Birth : 16/08/1989***

***Gender : Male***

***Nationality : Indian***

***Religion : Muslim***

***Languages known : English, Hindi, Bengali***

***Likes : Travelling***

***Plans : To reach my career goal.***

***DECLARATION:***

 ***I hereby declare that the above furnished information here is true to the best of my knowledge and belief.***

***Date…………………… Surabuddin***