CV For The Post Of In-door Sales/Sales Executive

• Full Name : Anil

• Email Id : [Anil.318383@2freemail.com](mailto:Anil.318383@2freemail.com)

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• Date of Birth : 25th November, 1977

• Nationality : Indian.

• Visa Status : Visit

• Visa Expires (Return Ticket) : 12th DECEMBER-2016

• Language known : English, Hindi, Gujarati

• Experience Country : India

• Marital Status : Married

ACADEMIC ATTAINMENT

• B. A. (Graduate) in 1999 from Gujarat University, Ahmedabad, Gujarat.

ADDITIONAL QUALIFICATION

• Diploma in Export and Import from IIIME, Ahmedabad in 2014

COMPUTER KNOWLEDGE

• Familiar with MS Excel, MS Power Point, MS-Word and Internet.

PROFESSIONAL PROFILE

Name of Company Designation Duration

Jay Ambe Job Works

Sales Manager 1999 to 2012

DHA Services Sales Head

(Finance Department) 2012 to till date

RESPONSIBILITIES IN JAY AMBE WORKS

• Responsible for Customer and Clients Handling.

• Responsible for all the Stock Verifications of the Counter Given by Manager.

• Generate New Clients / Customers from the Market by Tele Sales and Mostly by References.

• Responsible for the Stock, Store Maintenance, Store Expenses etc.

• Training & Implements to the Sales Staff

• Handling Show Room and Sales.

• Marketing Local Ahmedabad for Garment Products..

• Handling of Garment Manufacturing Unit in Ahmedabad.

• Responsible for Daily output for Garment Products.

RESPONSIBILITIES IN DHA SERVICES

• Analysis Customer’s Requirements by Marketing for Loan Like Home Loan, Personal Loan, Car Loan, Mortgage Loan, Gold Loan, Commercial Vehicle Loan.

• Marketing by Tele Calling, Group Campaigning, Distributes Browsers, Advertized in Local News Paper, Mobile Marketing and Mostly Old Customers’ Reference.

• Documents Preparation for Loan.

• Explaining Criteria and Rules of Loan to the Customer.

• Making Proposal with Suitable Criteria of Customer.

• Submission of Proposal to the Bank.

• Follow Up To The Bank and Reply To The Customer.

OTHER SKILLS

• Knowledge of Import Export.

• Knowledge of Marketing of Products and Materials.

• Excellent work Ethics / Common Sense Approach to Work Challenges

• Good Verbal and Written Communication Skills

• Willingness to Work Outside Normal Shift Hours

• Dedicated, Focused and Self Motivated

• Willing to Relocate of Travel as Required

“I Hereby Declare That, the Above Informations True to Best of My Knowledge”

Thanking You.