**Siegmund**

**Email Id:** [**siegmund.332856@2freemail.com**](mailto:siegmund.332856@2freemail.com)

**OBJECTIVE:**To obtaina position where I can utilize my practical skills and theoretical knowledge in nursing and patient care.

**PROFILE:**A dedicated, hardworking, highly focused and dependable registered nurse with more than three years of experience in nursing. A compassionate individual with special attention to detail and has experience in customer service and banking.

**EDUCATIONAL BACKGROUND:**

**Tertiary:** Jose Rizal University

*(2004-2009)*  80 Shaw Blvd, Mandaluyong, 1552 Metro Manila Philippines

Bachelor of Science in Nursing

**CERTIFICATION:**

Board Passer - Nursing Licensure Examination (Philippines) - 2010

**SKILLS:**

* More than three years of experience in providing benevolent services to a wide variety of patients.
* Ability to remain calm during critical moments.
* Adaptable to dynamic environment of the healthcare sector.
* Key skills- tolerance, team player, kindness and compassion.
* Profound knowledge of anatomy, physiology, liberal arts and medical terminology.
* Proven loyalty and maintained a record of reliability and responsibility.
* Expert in treating patients using modern technology.
* Competent in formulating care plans.
* Good interpersonal skills and professional appearance
* Proficient in Microsoft Office
* Rational and logical thinking
* Cash Handling/Cash Management/Banking
* Customer Service
* Effective verbal and listening communication skills
* Valued team player
* Solution-oriented
* Pro-active attitude
* Quick learner and adaptability

**WORK EXPERIENCES/TRAININGS ATTENDED**

**Sale Specialist (May 1, 2016 – November 15, 2016)**

Job description:

* Established, implemented and achieved sales objectives and goals.
* Provided customers relevant information and proposal about the different product and services the company sells.
* Handled customer inquiries and complaints with high professional courtesy
* Maintained good long term relationship with customers, sales staffs and suppliers.

**United Coconut Planters Bank**

**Makati Philippines**

**Bank Teller(March 3, 2014 – April 29, 2016)**

Job description:

* Performed cash management, customer service, and cash drawer balancing.
* Processed cash and check deposit by comparing the sum received to the amounts listed on the deposit slip.
* Processed withdrawals, payment of bills and fund transfer upon careful verifications of balance, names, details and signatures.
* Handled all customer inquiries, complaints and issues with high professional courtesy.

**RLDE On Call Nursing Services**

**Makati Philippines**

**Private Duty Nurse (February 1, 2013 – March 1, 2014)**

Job description:

* Performed overall registered nursing care
* Maintained optimum standards of nursing care and practice through assessment, planning, implementation, and evaluation of patient care
* Provided professional nursing care in assigned unit.
* Performed frequent patient evaluations including monitoring and tracking vital signs, performing IV placement, documentation and administering medications.
* Diet supervision and monitoring in consideration of the dietician advise.
* Provided dental care needs, bathing and elimination needs.
* Developed day to day nursing care plans both in hospital, and for care after discharge by families.

**PHILIPPINE RED CROSS**

**Mandaluyong Philippines**

**Duty Nurse (January 5, 2010 – January 15, 2012)**

Job description:

* Performed the administration of treatment care, adhering to and enforcing optimum standards of nursing care.
* Contributed assistance and nursing care during community activities.
* Assisted residents and staff medical in performing daily nursing care in assigned unit.
* Resolving patients’ problems and fulfilling their needs by applying multifaceted team approach.
* Managing the medical records of patients and observing their conditions.
* Attending educational seminars for boosting technical and professional knowledge.
* Interacting and coordinating with the healthcare teams for maintaining harmonious relationships.
* Maintaining a clean, sanitized and safe environment.

**TRAININGS / SEMINARS ATTENDED**

Training Center: United Coconut Planters Bank

Address: 10th floor UCPB Building Makati Avenue

Title: Corporate Image Enhancement and Personality Development

Date: June 21, 2014

Training Center: United Coconut Planters Bank

Address: 10th floor UCPB Building Makati Avenue

Title: Signature Verification Workshop

Date: June 27, 2014

Training Center: United Coconut Planters Bank

Address: 10th floor UCPB Building Makati Avenue

Title: Counterfeit Detection Workshop

Date: June 30, 2014

Training Center: Taguig Pateros District Hospital

Address: East Service Road, Western BicutanTaguig City PH

Title: Nurse Trainee (Emergency Room)

Date: July 1-30, 2012

Training Center: Philippine Red Cross

Address: AZ Direct Building Mandaluyong City, PH

Title: First Aid Training (Standard)

Date :January 11-14, 2012

Training Center: Philippine Red Cross

Address: AZ Direct Building Mandaluyong City, PH

Title: Basic Life Support (CPR Training for Healthcare Providers)

Date: January 9-10, 2012

Training Center: Lung Center of the Philippines

Address: Lung Center of the Philippines Function Room QC. PH

Title: Basic I.V Therapy Training Program for Nurses

Date: July 5-7, 2011

**PERSONAL DATA:**

Date of Birth: May 25, 1987

Place of Birth: Sta Mesa Metro Manila Philippines

Age: 29

Civil status: Single

Nationalities: Filipino

Religion: Christian

Sex: Male

Weight: 120lbs

Height: 5’7 ft