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HANNA

Email: hanna.336766@2freemail.com

**Objective:**

**To be able to work in a company where I could build a career path and utilize my knowledge and ability and at the same time would be given an opportunity to grow and become a better person.**

**Professional Summary:**

* **Seeking a responsible job with an opportunity for professional challenges**
* **To enhance my professional skills in a dynamic and fast paced workplace**
* **Can handle multiple tasks effectively and very much flexible with me**
* **Can work under pressure and meet deadlines**
* **To solve problems in an effective creative manner in a challenging**

**Working experience**

* **Position: sales lady**
* **COMPANY: KMCC of Kidapawan city**
* **Location: Dayao street,kidapawan city**
* **Position: (S.A.C) Sales Associates and Cashier**
* **Company: Sison Group**
* **Location: Sison Building Dayao Street, Kidapawan City**
* **Position: Service Crew**
* **Company: Sison Group**
* **Location: Old pc Barrack, Brgy. Sudapin Kidapawan City**
* **Position: sales lady**
* **Company: survive marketing kidapawan city**
* **Location: dayao street, kidapawan city**

 **Duties and Responsibilities**

* **Welcoming the client/customer with genuine smile**
* **Seating, leading customer and giving information about inquiries**
* Maintaining eye catching effective display within the store
* **Provides prompt courteous customer service**
* **Winning sales to meet the target**
* **Giving calls to customer to receive their welcome packages in the branch such as ATM card , credit cards etc.**
* **Being persistent under pressure and maintaining a keen awareness of the** customer’s **needs.**

**Educational background:**

* **Primary**
* **New Cebu Elementary School**
* **S.Y 2006-2007**
* **Secondary**
* **New Cebu National High School**
* **S.Y 2009-2010**
* **college**
* **Colegio De Kidapawan**
* **S. Y 2011-2013**
* **Course**
* **Midwifery**

**Personal Details**

* **Date of Birth: December 11,1993**
* **Gender: female**
* **Nationality: Filipino**
* **Marital status: single**
* **Languages: English**
* **Visa status: visit visa**

**Skills:**

* **Verbal communications**
* **Telephone skills**
* **Interpersonal communication skills**
* **Time management skills**
* **Strategic thinking**

**I hereby certify that the above information is true and correct to the best of my knowledge.**